United Nations A/54/769

General Assembly

Distr.: General
7 March 2000

Original: English

Fifty-fourth session
Agenda item 173
Financing of the United Nations Transitional Administration in East Timor

Financing of the United Nations Transitional Administration in East Timor

Report of the Secretary-General

Summary

The present report contains the proposed budget for the period from 1 December 1999 to 30 June 2000 for the maintenance of the United Nations Transitional Administration in East Timor (UNTAET), which amounts to $386,341,400 gross ($377,425,700 net).

Of the total budget, some 28.5 per cent of resources relate to civilian personnel costs. Operational costs account for 40.1 per cent of the budget; military personnel costs, 28.9 per cent; and staff assessment comprises 2.3 per cent. Less than 1 per cent of the total resources relates to other programmes.

The action to be taken by the General Assembly is set out in paragraph 5 of the present report.

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I. Overview

1. By its resolution 1272 (1999) of 25 October 1999, the Security Council established the United Nations Transitional Administration in East Timor (UNTAET) for an initial period until 31 January 2001.

2. The General Assembly, in its resolution 54/246 of 23 December 1999, authorized the Secretary-General to enter into commitments in an amount not exceeding $200 million for the operation of the mission. By the same resolution, the Assembly decided to assess the full amount on Member States.

3. In the same resolution, the General Assembly requested the Secretary-General to submit to it, as a matter of priority, a comprehensive report on the financing of the Transitional Administration, including full budget estimates and information on the utilization of resources until the time of submission of the report, to enable the Assembly to take action on it at the first part of its resumed fifty-fourth session.

4. The present report contains the proposed budget for UNTAET for the period from 1 December 1999 to 30 June 2000, which amounts to $386,341,400 gross ($377,425,700 net), inclusive of the amount of $200 million already authorized by the General Assembly in its resolution 54/246. Expenditures for the period from 1 December 1999 to 24 February 2000 amount to $61,263,200.

II. Action to be taken by the General Assembly

5. The action to be taken by the General Assembly is as follows:

(a) Appropriation of the amount of $386,341,400 gross ($377,425,700 net) for the establishment and maintenance of the mission for the period from 1 December 1999 to 30 June 2000, inclusive of the amount of $200 million authorized by the General Assembly in its resolution 54/246 of 23 December 1999;

(b) Assessment of an amount of $186,341,400 gross ($177,425,700 net) for the period from 1 December 1999 to 30 June 2000, taking into account the amount of $200 million already assessed on Member States in accordance with Assembly resolution 54/246.

Table 1
Financial resources
(Thousands of United States dollars)

Category of expenditure	*1999/00 Cost estimates*[a]	*Percentage*
Military personnel	111 498 000	28.9
Civilian personnel	110 190 700	28.5
Operational requirements	154 853 800	40.1
Other programmes	883 200	0.2
Staff assessment	8 915 700	2.3
Gross requirements	**386 341 400**	
Voluntary contributions	-	
Total	**386 341 400**	

[a] Information on the distribution of resources by standard and mission-specific costs is contained in annex II.B.

Table 2
Human resources

Military and civilian staff resources	*1999/00*
Military observers	200[a]
Military contingents	8 950[a]
Civilian police	1 640[a]
International staff	1 185
National Professional Officers	13
Local staff	1 892
United Nations Volunteers	486

[a] Represents highest levels of authorized strength.

III. Political mandate of the mission

(Security Council resolution 1272 (1999) of 25 October 1999)

6. The United Nations Transitional Administration in East Timor (UNTAET), established by the Security Council on 25 October 1999, was endowed with the overall responsibility for the administration of East Timor and empowered to exercise all legislative and executive authority, including the administration of justice.

IV. Operational plan and requirements

7. The operational requirements of the mission were set out in the reports of the Secretary-General to the Security Council of 4 October 1999 (S/1999/1024) and of 26 January 2000 (S/2000/53).

8. As an integrated, multidimensional operation, UNTAET is fully responsible for the administration of East Timor, including the administration of justice during its transition to independence, in accordance with the outcome of the popular consultations.

9. The headquarters of UNTAET is located in Dili. The mission is also deployed in 13 districts. A liaison office is maintained in Jakarta and there will also be a satellite office in Kupang (Western Timor). A logistics rear base will be maintained in Darwin, Australia.

10. The strength of the mission consists of 200 military liaison officers, 8,950 troops, 1,640 civilian police, 1,185 international staff, 1,892 local staff, 13 National Professional Officers and 486 United Nations Volunteers.

11. The Special Representative of the Secretary-General, who is the Transitional Administrator of East Timor and heads UNTAET, is the highest international civilian official in East Timor. He enjoys the maximum civilian executive powers envisaged and vested in him by the Security Council in its resolution 1272 (1999) and has also the final authority on its interpretation.

12. In view of the complexities and the multifaceted tasks involved in creating a local capacity for self-government in East Timor, two Deputy Special Representatives for the governance and public administration and the humanitarian assistance and emergency rehabilitation components, respectively, and a Force Commander will support the Special Representative in directing and managing UNTAET.

13. The Special Representative will also be assisted in his work by the National Consultative Council of East Timor (NCC), which is the primary mechanism through which the representatives of the East Timorese people participate in the decision-making process. NCC, whose membership includes the National Council of Timorese Resistance (CNRT), the Catholic Church, three representatives of political groups outside of CNRT that had supported autonomy and UNTAET, is chaired by the Transitional Administrator of East Timor.

14. NCC is authorized to create joint sectoral committees, composed of East Timorese and international experts, to provide it with advice in the various fields of administration. Two sectoral committees, one on macroeconomics and finance, the other on the civil service, have been convened, while committees on local administration, infrastructure, agriculture, health and education are in the process of being set up. Sessions of NCC have already been convened. The Council's decisions so far have been made by consensus. Since it was established it has endorsed all regulations issued.

15. Under the overall authority of the Special Representative of the Secretary-General, UNTAET comprises three main components, as follows.

The Office of the Deputy Special Representative for Governance and Public Administration

16. The Office of the Deputy Special Representative for Governance and Public Administration has two objectives, namely, to lay the foundations for sustainable institutions for an independent East Timor and to design an agenda for sustainable economic and social development. The Deputy Special Representative for Governance and Public Administration oversees the work of six departments; Judicial Affairs; Department of the Police Commissioner; Economic, Financial and Development Affairs; Agricultural Affairs; Public Services; and Social Affairs. In addition, the Deputy Special Representative oversees the work of district administrators and will also be responsible for the management of the East Timorese public administration budget.

17. Under the Deputy Special Representative, a skeleton governance and public administration component has been established and is working to create the administrative structure to implement public policy and to deliver essential services. The immediate priorities are the restoration of essential infrastructure, the provision of basic social services, the recruitment of civil servants and the revival of trade and commerce.

18. While there is still a lack of international experts and skilled local personnel in many areas, the basic elements of public administration are expected to be in place by the end of February 2000. By this time, most departments or equivalents will be established and will begin implementing policy. At the local level, district administrations have been set up with the deployment of district administrators. UNTAET will be represented down to the sub-district level.

19. A key objective is to ensure that the East Timorese themselves become the major stakeholders in their own system of governance and public administration, first by intensive consultation through NCC and the district advisory councils, and then through the progressive development of their capacity to carry out all necessary functions. In all its current activities, the governance and public administration component has been in close touch with all sectors of East Timorese society, keeping them informed about major initiatives and soliciting their input. A community-empowered project, supported by the World Bank, is currently under discussion. Its aim is to establish a grass-roots community governance system to ensure that all communities have a degree of decision-making power over the allocation of public resources in their area.

20. An independent Public Service Commission has been established to oversee the selection and recruitment of a new, leaner East Timorese civil service and the setting up of administrative support arrangements such as the establishment of a payroll and payment system. The structure of the civil service, its sectoral and total size and its salary scale are still being developed. Pending decisions on these matters, arrangements are being made to pay stipends on a provisional basis to those East Timorese who are currently exercising civil service functions as volunteers or to provide a minimum food allowance for humanitarian agencies' work. The salaries/stipends of civil servants are being paid from voluntary contributions.

21. UNTAET will launch Quick-Impact Projects in hard-hit districts to put people to work in the rehabilitation of their communities. The United Nations Development Programme (UNDP) is about to start small-scale road rehabilitation projects, which

would provide employment and restore transportation infrastructure. Other labour-intensive projects are expected to be launched by international agencies in the coming weeks. NCC has endorsed a large-scale reconstruction plan proposed by the World Bank, which focuses on labour-intensive public works projects in a variety of areas.

22. The Transitional Judicial Service Commission has been established, and an initial corps of judges and prosecutors has been selected. Training of judges, prosecutors and lawyers remains an urgent requirement. In mid-January, the International Force in East Timor (INTERFET) handed over its functions related to arrest and detention to the United Nations Civilian Police and the East Timorese judiciary. Since then, the newly appointed judges have conducted several pre-trial hearings of individuals arrested by the United Nations Civilian Police. As a next step, UNTAET will reopen courts and enhance the Administration's capacity to combat crime and violence in East Timor. The refurbishment and staffing of the prison system by international wardens is currently ongoing.

23. The United Nations Civilian Police have been deployed to all 13 districts. Subdistrict police stations are being set up throughout East Timor as resources become available. The United Nations Civilian Police are also manning border controls along the land border and in the airports and ports.

24. Given the comprehensive mandate of UNTAET for humanitarian relief, governance and development, an effort was made to coordinate and integrate from the start the different activities and actors to ensure that their efforts were mutually supporting and reflected the same set of priorities. As a result, UNTAET established a structure to ensure the overall coordination of all externally funded programmes. At United Nations Headquarters, as is usual in the case of multidisciplinary peacekeeping operations, a Task Force on East Timor was established to ensure coordination among the Secretariat departments, agencies, funds and programmes concerned, as well as the International Monetary Fund (IMF) and the World Bank.

25. The World Bank and IMF undertook concurrent joint assessment missions in October/November 1999 that included experts from a number of agencies and East Timorese to determine requirements for the reconstruction and development of East Timor and its administration. The proposals, some of which had long-term implications, were further discussed with the East Timorese and then translated into a consolidated estimate of external funding requirements that were presented to donors at a meeting in Tokyo convened jointly by the United Nations and the World Bank and hosted by Japan.

26. Public finance in UNTAET includes central bank functions as well as tax and tariff policy, revenue collection and customs arrangements, which are being established in close consultation with IMF. Most larger businesses currently active in East Timor are operated by non-East Timorese, and UNTAET, in cooperation with the World Bank, will seek means of encouraging East Timorese enterprise.

27. Since the physical infrastructure of East Timor suffered massive damage and towns and villages in many areas were almost totally destroyed, priority is being given to reconstruction in areas such as electricity, water, roads and transport, telecommunications, ports and airports. Electricity and water have continued to be supplied in Dili with assistance from Australia and the United Kingdom of Great Britain and Northern Ireland. Dili's airport and seaport are currently managed by

INTERFET and will be transferred to the control of the UNTAET military component. Responsibility for telecommunications and postal service has been temporarily entrusted to commercial enterprises, pending the establishment of a local service.

28. Agriculture accounts for the largest contribution to East Timor's gross domestic product. UNTAET is working with East Timorese and international agricultural experts towards the establishment of a Department of Agricultural Affairs. UNTAET is also providing coordination between UNDP, bilateral donors and East Timorese organizations to facilitate the implementation of projects in this sector.

29. To develop and support the education sector, UNTAET is working with the United Nations Children's Fund (UNICEF), local churches and communities. Thus far, schools have been opened in 11 districts with UNICEF and the World Food Programme (WFP) providing food and monetary stipends to the students. The training of teachers has begun and local committees have been organized to oversee the education efforts in their districts. Vocational training programmes for auto mechanics, electricians and workers in other trades are being developed in consultation with an Australian university and a local non-governmental organization.

30. In the health sector, the rapid restoration of a basic network of 52 fixed health facilities, including 8 hospitals and 52 mobile clinics, has been undertaken with the cooperation of various non-governmental organizations (NGOs) and the International Committee of the Red Cross. UNICEF and the International Rescue Committee have distributed some 90,000 bed nets for malaria prevention. In addition, UNICEF has also carried out a nationwide measles vaccination programme while the World Health Organization (WHO) is providing an epidemiological surveillance system. Health education programmes are being implemented by Oxfam in Dili and elsewhere. An East Timorese professional working group, in consultation with UNTAET, convened a forum on the design of the national health system and work programme for the health sector for the current year.

Office of the Deputy Special Representative for Humanitarian Assistance and Emergency Rehabilitation

31. The Office of the Deputy Special Representative for Humanitarian Assistance and Emergency Rehabilitation oversees the provision and coordination of humanitarian and emergency rehabilitation assistance. In addition, the Office will ensure the comprehensive delivery of multisectoral humanitarian assistance to all those affected by the recent conflict, extend protection to and facilitate the voluntary return and reintegration of displaced persons and refugees as well as undertake emergency rehabilitation of critical infrastructures and services to promote social well-being and the restoration of civil society.

32. The Office prepared a consolidated inter-agency appeal for the East Timor crisis, covering the period until June 2000. It has also coordinated efforts to facilitate community development and economic recovery through programmes in education, reconciliation and psychosocial trauma counselling, as well as through emergency infrastructure repairs, particularly power stations. In addition, various United Nations agencies and non-governmental organizations have undertaken humanitarian work in close coordination with the Deputy Special Representative. It

is expected that a phased reduction of the humanitarian effort would commence towards the latter part of the year.

The military component

33. The military component consists of two complementary elements, namely, the United Nations Force and a military observer group. The United Nations Force's main tasks are to maintain a secure environment throughout East Timor, to provide direct security for United Nations personnel and property and to monitor the prompt and complete withdrawal of any remaining Indonesian military and security personnel. The Force will also take measures to disarm and demobilize armed groups and to assist humanitarian activities as appropriate, including the safe return of refugees and internally displaced persons.

34. Up to 200 military observers will be required in the initial stages. These observers will be deployed throughout the territory and will monitor and report on the military and security situation in East Timor.

V. Contributions made under the status-of-mission agreement

35. Since the international civil presence, known as the United Nations Transitional Administration in East Timor (UNTAET), was authorized under Chapter VII of the Charter of the United Nations, an agreement between the United Nations and the Government of Indonesia on the status of UNTAET in East Timor is not required.

36. In discharging its functions, UNTAET will have to use the territory of Australia and Indonesia as well as of other neighbouring countries outside of East Timor. While it is expected that all States in the region will fully cooperate with the mission, the United Nations is in the process of preparing an exchange of letters to constitute an agreement with each of the relevant States to regulate the status of UNTAET in transiting such States.

VI. Voluntary contributions and trust funds

A. Voluntary contributions

(United States dollars)

		Value
Government/organization	*Contribution*	*1 July 1999 to 30 June 2000*
Australia	3 helicopters (non-budgeted)	[a]
Australia	Contribution of rent-free offices in Darwin	[a]
United Kingdom of Great Britain and Northern Ireland	Construction, electrical, plumbing materials and miscellaneous utensils (non-budgeted)	1 000 000

[a] Not quantified.

B. Trust funds

(United States dollars)

	Estimated		
	Receipts	*Expenditures*	*Pledged*
UNTAET Trust Fund			
Cash contributions			
1 July 1999 to 30 June 2000	22 028 024	7 588 000	-
Subtotal	**22 028 024**	**7 588 000**	-
Trust Fund for the Multinational Force			
Cash contributions			
1 July 1999 to 30 June 2000	105 314 762	-[a]	-
Subtotal	**105 314 762**	-	-
Total	**127 342 786**	**7 588 000**	-

[a] Expenditures to follow submission, consolidation and verification of eligible claims by Member State focal point and subsequent review and certification for payment at United Nations rates by the Secretariat.

VII. Status of reimbursement of troop-contributing Governments

A. Current troop contributors

37. The multinational Force, INTERFET, handed over responsibility for security in East Timor to UNTAET during February 2000. The transition has been carried out in phases, to be completed by 28 February 2000. It is expected that the following countries will contribute troops to the United Nations Force: Australia, Bangladesh, Brazil, Canada, Chile, Egypt, Fiji, France, Ireland, Jordan, Kenya, Mozambique, Nepal, New Zealand, Pakistan, Philippines, Portugal, Republic of Korea, Singapore, Thailand and United Kingdom of Great Britain and Northern Ireland.

B. Status of reimbursement

38. Budgetary provision for reimbursement of troop costs is made starting March 2000.

VIII. Contingent-owned equipment and self-sustainment

A. Method of reimbursement

39. It is assumed that reimbursement for contingent-owned equipment provided to UNTAET will be based on the wet-lease arrangements and self-sustainment rates endorsed by the General Assembly in its resolution 50/222 of 11 April 1996, where applicable. To date, no memoranda of understanding have been signed between the

United Nations Secretariat and the troop-contributing States or the States contributing formed civilian police units.

B. Requirements

1. Major equipment

40. Requirements for reimbursement of major equipment are estimated at $16,306,800 and include two level-II and one level-III hospitals provided under the wet-lease arrangement.

2. Self-sustainment

41. Requirements for self-sustainment included in the cost estimates for the period from 1 December 1999 to 30 June 2000 are shown below:

Category	*Amount (United States dollars)*
Catering	1 049 900
Communications	3 046 600
Office equipment	883 500
Electrical	1 039 500
Minor engineering	582 200
Laundry and cleaning	883 500
Tentage	831 600
Medical services	3 318 100
Observation equipment	1 219 100
Field defence stores	1 257 800
Miscellaneous	1 704 800
Total	**15 816 600**

3. Mission factors

42. Mission factors intended to compensate troop-contributing countries for extreme operational conditions in the mission area apply to the monthly reimbursable rates as indicated in the table below:

Mission factors	*Percentage*
Extreme environmental conditions	1.0
Intensified operational conditions	1.0
Hostile action/forced abandonment	1.0
Incremental transportation	3.0

IX. Staffing requirements

	Professional category and above								General Service and related categories								
	USG	ASG	D-2	D-1	P-5	P-4	P-3	P-2/ P-1	Total	Field Service	Principal level	Other level	Security Service	Total	Local staff	National Professional Officers	United Nations Volunteers	Grand Total
Office of the Special Representative of the Secretary-General																		
Proposed	1	1	4	7	20	23	46	3	105	6	2	28	-	36	64	3	21	229
Office of the Deputy Special Representative for Governance and Public Administration																		
Proposed	-	1	6	23	52	104	159	11	356	39	2	50	-	91	114	-	281	842
Office of the Deputy Special Representative for Humanitarian Assistance and Emergency Rehabilitation																		
Proposed	-	1	1	-	2	1	3	-	8	1	3	1	-	5	10	-	-	23
Office of the Force Commander																		
Proposed	-	1	-	-	-	-	-	-	1	-	1	1	-	2	10	-	-	13
Division of Administration																		
Proposed	-	-	1	2	13	31	62	23	132	389	13	47	-	449	1 694	10	184	2 469
Total	1	4	12	32	87	159	270	37	602	435	21	127	-	583	1 892	13	486	3 576

43. The proposed staffing table is set out above and provides for 602 Professional staff, 435 Field Service staff, 21 General Service (Principal level), 127 General Service (Other level), 1,892 local staff, 13 National Professional Officers and 486 United Nations Volunteers.

44. The UNTAET staffing requirements are broken down by the following three offices: the Office of the Special Representative of the Secretary-General, the Office of the Deputy Special Representative of the Secretary-General for Governance and Public Administration and the Office of the Deputy Special Representative of the Secretary-General for Humanitarian Assistance and Emergency Rehabilitation. A further breakdown is provided in annexes III.A, III.B and III.C, respectively.

Office of the Special Representative of the Secretary-General

45. The Office of the Special Representative directly supports the Transitional Administrator/Special Representative of the Secretary-General in exercising the executive and legislative functions of UNTAET in the consultative process with the people of East Timor, and the representational functions with international organizations and Governments. The Office also supports the work of the Transitional Administrator in the management and coordination of the military, governance and humanitarian components as well as the Division of Administration and the substantive policy advisory staff dealing with political and constitutional, legal and human affairs. The Special Representative will be assisted by a Chief of Staff (ASG level) in carrying out the above and act as the coordinator of all the pillars of UNTAET. The Chief of Staff also coordinates all activities related to the Special Representative and to overall operation of the mission, including external relations, meetings with foreign dignitaries and fund-raising for the Trust Fund to support the United Nations Transitional Administration in East Timor.

46. In addition to the Division of Administration and the Office of the Resident Auditor, the Special Representative is assisted by advisers specializing in the areas of Political, Constitutional and Electoral Affairs, Legal Affairs, Human Rights, Communications and Public Administration. The Office will also have a liaison office in Jakarta, a satellite office in Kupang and a logistics rear base in Darwin. A Joint Operations Centre will also be part of the Office of the Special Representative.

47. Two Deputy Special Representatives and the Force Commander will assist the Special Representative. The two Deputy Special Representatives head the governance and public administration and the humanitarian assistance and emergency rehabilitation components.

48. The Office of the Special Representative will have a Special Assistant to the Special Representative (P-5), a Special Assistant to Chief of Staff (P-5), a Chief of Protocol (P-5) and five Administrative Officers (three P-4 and two P-3) to assist the Special Representative and Chief of Staff in the day-to-day running of the office and drafting memoranda, reports, speeches and outgoing correspondence. They will also provide policy advice, management of scheduling, liaison with other offices and other related tasks. Two Administrative Officers (P-3) will be required to translate documents and interpret during the Special Representative's meetings with East Timorese and other foreign dignitaries. One General Service (Principal level), seven General Service (Other level), two Field Service and 10 local-level staff will be assigned to this office.

49. A Resource Mobilization Unit headed by a D-2 and comprising three officers (P-3) will be responsible for ensuring that the reconstruction and rehabilitation needs of East Timor are adequately met by coordinating resource mobilization efforts with bilateral donors, the World Bank, the Asian Development Bank, United Nations agencies, other international organizations and NGOs. The Unit will also help to ensure that all aid flows are consistent with the priorities of UNTAET. As part of the follow-up to the Tokyo donor conference, the Unit will establish standardized, regular reporting to donors on the use of their funds and on outstanding resource needs. One General Service (Other level) and one local-level staff member will assist the Director.

50. **The Office of Political, Constitutional and Electoral Affairs** provides political analysis and advice to the Special Representative with respect to UNTAET relations with East Timorese consultative bodies, political groups and on its international relations; assists the East Timorese in the development of a constitution and the attendant electoral system; and advises the Special Representative on constitutional and electoral affairs. The Office identifies potential sources of political concerns and advises the Special Representative on possible ways to manage and promote them and coordinates the establishment of a consultative commission on constitutional development, including political party development and other related democratization efforts. It prepares various reports on political matters, maintains contacts of a political nature with Ministries of Foreign Affairs of various countries in the context of visits of the Foreign Ministers concerned, and prepares necessary briefing notes for the Special Representative. Based upon reports from the districts, the Office will also provide advice and guidance to Civil Affairs Officers in the field as to political trends and policies.

51. A Director (D-2) will serve as chief political policy, constitutional and electoral adviser to the Special Representative, and two Deputy Directors (D-1) will assist the Director in carrying out liaison with the main East Timorese groups and international representatives and coordinating with other UNTAET policy-making offices. Three Senior Political Affairs Officers (P-5) will provide political analysis, coordination with other substantive policy-making offices to harmonize political policy and will assist the Director and Deputy Director in high-level meetings and negotiations and manage the preparation of reports. Four Political Affairs Officers (P-4) will provide political analysis and report on political processes, support political liaison work in Dili and maintain close expert-level contacts with East Timorese groups, support the Director on constitutional and electoral affairs and facilitate the preparation of the draft constitution, in consultation with the East Timorese Commission on Constitutional Development. Six Political Affairs Officers (three P-3 and two P-2) will prepare reports on the political situation, maintain daily contact with East Timorese and international counterparts, conduct visits to the field to support and harmonize district-level work. One officer will be responsible for working and maintaining liaison directly with the Joint Operations Centre and will prepare situation analysis of information coming from the field. Four General Service and six local-level staff will support the Office.

52. **The Office of Legal Affairs** is responsible for providing legal services necessary for the implementation of the UNTAET mandate, including: (a) provision of legal advice to the Special Representative and UNTAET; (b) drafting of legislation, regulations and all other normative instruments for the Special Representative in close collaboration with the Office of Political, Constitutional and

Electoral Affairs and the parts of UNTAET implementing the substantive area being legislated; (c) review and reform of existing laws and regulations in close consultation with the Department of Judicial Affairs; (d) develop legal policies and advice on all legal aspects of the administration component of the mission, including the various boards and committees, contracts and privileges and immunities; and (e) provide legal advice on the establishment of peacekeeping operations in East Timor. In addition, the Office will maintain close liaison with legal officers working in the districts who deal with day-to-day problems encountered by the civil administration personnel in East Timor.

53. The Office will have three divisions responsible for legislative reform, regulations and administrative matters.

54. The principal Legal Adviser reports to the Special Representative and is responsible for the accomplishment of the tasks set out above. She/he also sets up the mechanisms for cooperation with the East Timorese population and represents UNTAET in all discussions with legal implications. In view of the complexities involved and the skills and experience needed, the post of Principal Legal Adviser has been budgeted at the D-2 level. Two Senior Legal Officers (P-5) and two Legal Officers (P-4 and P-3) will support the Legal Adviser.

55. *The Legislative Reform Division* will prepare advice on all legal questions arising from and guiding the process of review and reform of existing legislation. She/he will also carry out liaison with the Department of Judicial Affairs and the Office of Political, Constitutional and Electoral Affairs as well as with United Nations Headquarters. This division will be headed by a Principal Legal Officer (D-1) and will be supported by three Legal Officers (one P-4 and two P-3).

56. *The Regulations Division* will be responsible for the preparation of regulations, directives and decrees in UNTAET's exercise of legislative authority, drafting of the rules and researching into precedents and in gathering information about legislation on similar issues in other countries. The regulations will include those on importation, transportation and distribution of petroleum products; on the provision of postal and telecommunications services; licensing of non-banking micro-finance institutions; on the establishment of The Central Fiscal Authority of East Timor; banking and payments authority, and so forth. A Principal Legal Officer (D-1) will head the Division and will consult closely with the Office of Political, Constitutional and Electoral Affairs and the offices responsible for the substantive area being legislated. A Senior Legal Officer (P-5) and three Legal Officers (one P-4 and two P-3) will assist him/her in areas of administrative, criminal and commercial law.

57. *The Administrative Matters Division* will be responsible for the legal aspects of all administrative management, including contracts, procurement, boards of inquiry, and diplomatic privileges and immunities. The Division will be headed by a Senior Legal Officer (P-5), and a Legal Officer (P-4) will assist him/her, working especially on questions regarding UNTAET privileges and immunities and matters relating to personnel, contracts and disciplinary measures.

58. Four General Service (Other level), two Field Service and 10 local-level staff will be assigned to the Office of Legal Affairs.

59. In accordance with paragraph 42 of the Secretary General's report of 4 October 1999 (S/1999/1024), the role of the Special Representative will include the creation of an independent East Timorese human rights institution, whose functions will

include the investigation of alleged violations of human rights; the conduct of public inquiries; the provision of guidance and assistance to the Special Representative and nascent Timorese governing institutions; and the development of curricula and other tools for human rights education.

60. **The Office of Human Rights Affairs** will provide advice to the Special Representative on protection and promotion of human rights, assist in the process of ensuring accountability for past human rights violations, monitor human rights developments, strengthen local capacity for protection of such rights, and coordinate and support UNTAET activities in the field of human rights. The Office will establish policy and design implementation programmes for all aspects of UNTAET human rights work.

61. The Office will be headed by a Human Rights Adviser (D-1), who will be responsible for the above tasks. He/she will be supported by a Head of Investigations (P-5) to focus on design and implementation of programmes to ensure accountability for past violations of human rights. A Senior Forensic Pathologist (P-5), a Forensic Anthropologist (P-4) and a mortuary manager will ensure that the requisite forensic expertise is available. Six Investigators (P-3) will be assigned to investigate the past violations. An Information Manager will work to develop a secure evidence archive, database and information management programme for testimonies and evidence. A Senior Gender Affairs Officer (P-5) will ensure that the rights of women and girls are promoted in all areas of UNTAET activities. A Field Coordinator (P-3) will coordinate the work of District Human Rights Officers. He/she will coordinate the collection and processing of information on human rights and provide advice on thematic issues such as unauthorized detention, children's rights, and problems faced by refugees, internally displaced persons and returnees. A Senior Legal Adviser (P-4) will provide expert counsel to the human rights units in their work. An NGO Liaison and Training Officer (P-4) will design and implement training programmes for all civilian staff of UNTAET as well as work on strengthening the capacity of local human rights organizations and work with the Office of the High Commissioner for Human Rights on technical programmes. Four General Service (Other level), four local staff and four United Nations Volunteers will support this office.

62. **The Office of Communications and Public Information** is responsible for establishing and maintaining effective communication with the East Timorese people and the dissemination of information on UNTAET programmes and activities through the use of all locally-available media, including an independent United Nations radio station. The Office will need to establish a presence throughout East Timor and to operate effectively in four languages (English, Portuguese, Bahasa Indonesia and Tetum). Its tasks include explaining clearly the regulations and official administrative processes to the population, while promoting understanding and support for revitalized and new institutions in every sector, from law enforcement and the administration of justice to the regulation of economic activity and the day-to-day functioning of civil administration. The Office will also be responsible for relations with the international media covering UNTAET activities, and for providing United Nations Headquarters with information for dissemination through the Department of Public Information, including material for broadcasting, print and the Internet in order to promote public understanding of and support for the mission. The Office will also monitor local and international media and take

prompt action to counter distortions and misinformation. In addition, the Office will support the development of independent, democratic media in East Timor.

63. A Director of Communications and Public Information (D-1) is responsible for development and implementation of the overall UNTAET communications policy and information programmes, including relations with the press. He/she is responsible for establishing a credible source of public information for East Timor, through broadcast and print media and other traditional and non-conventional means as required, and supporting the role of UNTAET as administrative authority for East Timor by disseminating information and advisory messages concerning such subjects as public health and safety, rehabilitation and development, human rights, and so on. The Director will also be responsible for facilitating internal communications within the mission concerning its aims and objectives, policies and progress. An Information Officer (P-3) will assist the Director in these duties. An Internal Communications Officer (P-3) will coordinate the information approach throughout UNTAET and ensure that UNTAET components and personnel are kept informed on UNTAET activities and programmes. In addition a Translation Officer (P-3) serves as international translator for UNTAET information activities.

64. The Office will have the following units:

(a) *The Public Relations Unit* is headed by the Spokesperson (P-5) and is responsible for briefings, arrangements for interviews and visits by the media, providing guidance to information officers dealing with the media at overseas liaison offices. He/she will be assisted by an Assistant Spokesperson (P-4) and two Information Officers (P-3).

(b) The Chief of the *Media Development Unit* (P-5) is responsible for designing and implementing policies and programmes to foster development of democratic East Timorese media, developing a regulatory framework for the media and assisting with the drafting of laws and standards. He/she will be assisted by one Media Development Officer (P-3) to design and implement training programmes for East Timorese media professionals.

(c) The Chief of the *Radio Broadcasting Unit* (P-4) will manage the UNTAET radio station and oversee production of all public information programming. He/she is supported by two Producers (P-3) to support radio production and programming design and supervise development of content for the programmes. A Broadcast Engineer (P-3) will manage engineering and technical aspects of broadcasting, and one Information Assistant will assist in the development of radio material and scripts in accordance with UNTAET information requirements.

(d) The Chief of the *TV-Video Production Unit* (P-4) manages the production of all public information programming for television-video on all aspects of UNTAET work and East Timor's development agenda, assisted by one television producer (P-3) and two Editors (P-3) to edit raw material and finalize it for broadcast.

(e) The Chief of the *Publications Unit* (P-4) manages the production of all public information in the print media and the Internet. Two Information Officers (P-3) will write, edit and produce print content, and one Information Officer (Internet/Visual) (P-3) will provide photographic content and web site content on UNTAET and East Timor development activities. An Information Officer (P-3) will

be responsible for desktop publishing and design of all materials produced by the Unit.

65. Two General Service (Other level), 2 Field Service personnel, 17 United Nations Volunteers, 20 local-level staff and 3 National Professional staff will support this office.

66. **The Ombudsperson** monitors the fairness and legality of UNTAET implementation of public administration and governance mandate and takes up complaints by the local population regarding UNTAET and its activities. One Ombudsperson (D-1) will be responsible for taking up complaints regarding the practices of UNTAET and/or its officials with a view to ensuring that UNTAET implements its mandate according to legislation and regulations promulgated and accepted standards. The Ombudsperson will have the authority to inquire into UNTAET activities in all sectors, and will be supported by a Deputy Ombudsperson (P-5), who will provide legal advice and support in the management of cases, inquiries and interviews and provide recommendations for remedial action. Two Ombudsperson Officers (P-3) will conduct inquiries and interviews, follow up individual cases and prepare investigation reports. Two General Service (Other level) and four local staff will support this office.

67. Audit Unit: **The Internal Auditor** will review UNTAET administrative and financial records to ensure accountability and efficient use of UNTAET resources in accordance with its mandate and with the Financial Regulations and Rules of the United Nations. A Chief Auditor (P-5) will head the office and will be supported by three auditors (one P-4 and two P-3). One General Service (Principal level) and one local-level staff will support this office.

68. In view of the many issues that the Transitional Administration needs to address with the Government of Indonesia in order to fully discharge its mandate under Security Council resolution 1272 (1999), the liaison office in Jakarta will be continued. A liaison office will also be opened in Kupang to facilitate the relationship between East and western Timor.

69. The UNTAET Liaison Office in Jakarta will perform liaison functions in such areas as military, security, trade and humanitarian matters, and will also discharge those functions that may be assigned to it directly by United Nations Headquarters. Under the supervision of the Special Representative, the Office will conduct necessary negotiations on a whole range of issues pertaining to the activities of UNTAET. The issues considered as priorities relate to the Timor Gap, former Indonesian civil servants, currency, banking, the opening of an Indonesian representation in East Timor, Indonesian commercial activity in East Timor, commercial flights to East Timor and the situation regarding East Timorese students in Indonesia. The Office will also monitor and analyse those policies and actions of the Government of Indonesia that could have an impact on the tasks of UNTAET, report thereupon and make recommendations to UNTAET and to United Nations Headquarters. The Office will also establish contacts with the Indonesian authorities on the above matters as well on issues relating to reconciliation, alleged human rights violations and refugee return. The Office will maintain regular contacts with the diplomatic community and with intergovernmental and non-governmental institutions based in Indonesia.

70. In view of the importance of the responsibilities and functions attached to this office, it is proposed that a Director (D-2) head the Jakarta Office. He/she will report to the Special Representative. A Senior Political Affairs Officer (P-5), with support from a Political Affairs Officer (P-3), will facilitate political contacts and meetings, especially those of visiting UNTAET senior staff, and provide analysis of the local and regional political situation in Indonesia. An Information Officer (P-3) will maintain liaison with the media, provide information to Indonesian and international media regarding UNTAET and monitor and analyse local media opinion regarding UNTAET.

71. The satellite Liaison Office in Kupang, western Timor: the Office will focus on issues relating to refugee return and on encouraging close links between East and western Timor. The Office will facilitate the resolution of reconciliation-related issues and make the necessary contacts with those concerned. The Office will maintain liaison with the local authorities and establish contact with relevant intergovernmental and non-governmental institutions in western Timor. The Office will be headed by a Senior Officer (P-5) staff member, who will report to the Chief of Staff of the Special Representative. A Senior Humanitarian Officer (P-4), who is required to support ongoing humanitarian operations in western Timor, carry out liaison with Indonesian authorities, United Nations agencies and NGO offices, and organize and coordinate logistical support as necessary, will be assisted by a Humanitarian Affairs Officer (P-3). An Information Officer (P-3) is required to maintain liaison with the media, provide information to Indonesian and international media regarding UNTAET humanitarian operations in western Timor and monitor and analyse local media opinion regarding UNTAET. It is expected that the Humanitarian Officer post will be discontinued by the end of the year.

72. Both the offices will work in close cooperation and coordination with the UNTAET Political Affairs Adviser.

73. The Darwin Liaison Office will have a Political Affairs Officer (P-4) to maintain political contacts with Australian Government authorities in support of UNTAET and facilitate meetings of visiting UNTAET senior staff.

74. Three General Service (Other level) and seven local staff will support this office.

75. No separate office will be established in Portugal. However, a Political Officer (P-4) will be based in the United Nations Information Centre in Lisbon for liaison with Portuguese authorities on issues related to UNTAET.

76. **The Joint Operations Centre** will operate on a 24-hour basis and will serve as the focal point for the processing of information on UNTAET operations and monitoring the current situation in the field, facilitating operational coordination between the civilian and military pillars of UNTAET and response in joint operations. Military and civilian police personnel will help man the Centre. In addition, civilian staff from the Office of Political Affairs, Offices of the Deputy Special Representative for Governance and Public Administration and of the Humanitarian Assistance will participate in the Centre to assist in analysis, operational field support and coordination. The Head of the Centre (P-5) manages the Joint Operations Centre, ensuring real-time information gathering on a 24-hour basis and coordination between military and civilian pillars of UNTAET to achieve maximum efficiency in the tasking of resources and security of personnel in the

field. He/she will be assisted by a Situation Analyst (P-4), who will analyse information coming into the Joint Operations Centre and prepare reports, coordinate with tasking officers and support the overall management of the Centre. Two General Service (Other level) and two local-level staff will support this office.

Office of the Deputy Special Representative of the Secretary-General for Governance and Public Administration

77. The Deputy Special Representative for Governance and Public Administration (ASG) is responsible for overseeing the development of governance, administrative and rule of law institutions in East Timor. He/she will lay the foundation for sustainable institutions of an independent East Timor and design an agenda for sustainable economic and social development. He/she will also be responsible for management of the East Timorese administrative budget. In keeping with the mandate of UNTAET, he/she will ensure that UNTAET structures are developed and implemented in order to establish an effective administration in the short term, including defining comprehensive policies to promote their rapid establishment and efficiency between them, while supporting capacity-building for self-government and the development of civil and social services for East Timorese. This will involve assigning East Timorese to serve in positions inside the administrative structures together with their international counterparts, and deliver sufficient training and capacity-building to enable these persons gradually to replace international staff. This will allow for the development, throughout the duration of UNTAET, of a cadre of well-trained East Timorese capable of performing the administrative and public services functions necessary to support an independent East Timor. The Deputy Special Representative will have a Special Assistant (P-3).

78. The Deputy Special Representative is supported by a Principal Officer (D-1), who provides support and advice to the Deputy Special Representative on all aspects of UNTAET governance and public administrative matters in the component. In this work he/she will be assisted by three Support Services Officers (one P-4 and two P-3). He/she will also be responsible for relations between UNTAET and other agencies, programmes and bilateral donors. Three General Service (Other level) and three local-level staff will assist him/her.

79. A Senior Officer (P-5) will assist the Deputy Special Representative in overseeing the various administration and governance offices and departments by coordinating with all other international and local entities involved in the establishment of civil administration structures in East Timor. A District Support Officer (P-4) will assist the Senior Officer in ensuring coordination among District Administrators so that the needs of each district are addressed in a timely manner, and that policies determined in Dili are implemented in a coherent manner throughout the system. An Operations Support Officer (P-3) will maintain liaison and work with the Joint Operations Centre to analyse reports coming from districts with respect to support requirements and ensure that needs are met through operational coordination with other civilian and military components in the field.

80. A Senior Civil Affairs Officer (P-5) will assist the Deputy Special Representative in establishing policy and plans for fostering East Timorese civil society, including advisory bodies, and local NGOs. He/she will coordinate with the Civil Affairs Officers in the field and provide guidance, in consultation with the Office of Political, Constitutional and Electoral Affairs, to Civil Affairs Officers in

the field offices. This work will be supported by three Civil Affairs Officers (one P-4 and two P-3).

81. Two Legal Affairs Officers (one P-4 and one P-3) will advise the Deputy Special Representative on legal matters pertaining to the UNTAET governance and public administration mandate, including issues related to government property, civil service and labour principles, compliance with existing law and UNTAET regulations.

82. One General Service (Principal level), two General Service (Other level) and three local staff will support this office.

83. The following offices/units will report to the Deputy Special Representative for Governance and Public Administration:

(a) **The Border Control Section** is responsible for customs, immigration and quarantine services at the entry points to East Timor. The Chief of Section (P-5) will establish and supervise the Border Control Service of East Timor and the international personnel deployed in the areas of customs, immigration and quarantine services who will work alongside East Timorese counterparts until such time as sufficient East Timorese capacity is established to allow withdrawal of this international personnel. He/she will also be responsible for collection of revenues and their transfer to the Central Fiscal Authority. He/she will be supported by an Immigration Officer (P-4), a Quarantine Officer (P-4), a Customs Officer (P-4), three Border Control Officers (P-3), two General Service (Other level) staff, four local staff and six United Nations Volunteers.

(b) **The Environmental Protection Unit** will be responsible for ensuring that administration and development policy, planning and implementation are environmentally sound across all sectors. The Unit will provide environmental impact assessments and advise on appropriate legislation and regulatory frameworks to support sustainable environmental practices. The Unit will also develop training programmes for the civil service, and provide inputs for a public information campaign. The Unit is headed by a Principal Officer (D-1) with responsibility for the fulfilment of the above tasks and will provide advice to the Deputy Special Representative on matters relating to environmental issues. He/she is assisted by an Environmental Engineer (P-4) to conduct environmental impact assessments and formulate strategies to encourage the adoption of these policies by East Timorese, an Environmental Policy and Training Specialist (P-4) and two Environmental Affairs Officers (P-3) to assist in assessments, training and information activities. Two General Service (Other level), four local staff and four United Nations Volunteers will support this office.

(c) **The Research and Census Unit** will be responsible for providing data to other offices as required for their work. This includes, in particular, demographic, sociological and geographical data necessary for the planning and implementation of economic and developmental policies and for the structuring of public services, e.g., in the areas of health, education, transport and social affairs. The Unit will conduct a census and take other measures to gather the relevant data, and will cooperate closely with the requesting offices as well as with the Office of Political, Constitutional and Electoral Affairs. The Unit will also be responsible for conducting a national census of population in East Timor and among refugees in West Timor.

84. A Chief Census Officer (D-1) will head the Unit. A Senior Research Officer (P-5) will assist the Chief Census Officer and other departments/offices as necessary with research on past administrative and governmental and political practices in East Timor and provide research on sociological and demographic data. One Demographer (P-4) and one Research Officer (P-3) will prepare questionnaires and the format of the census and other research. They will also be responsible for the interpretation of the data gathered. A Senior Census Officer (P-5) will assist the Chief Census Officer in preparing geographic and demographic studies, organizing the conduct of the census, training local census officers and verifying census data. Two Census Officers (P-3) will assist in the organization of the census and other polls by distributing the questionnaires and by gathering basic information necessary for the eventual conduct of the census. They will cooperate with the Office of Political, Constitutional and Electoral Affairs. A Database Analysis Officer (P-3) will set up the databases as required by the needs of the Unit. One Geographic Information Services Officer (P-3) will assist in preparing and implementing the collection of geographical data. Three General Service (Other level) staff, two United Nations Volunteers and three local staff will support this office.

85. **The Civil Service and Capacity-Building Unit** will be responsible for the organization and implementation of programmes aimed at identification, recruitment and training of future East Timorese officers in the management of public services. The tasks also include the development of staffing and recruitment strategies, anti-corruption initiatives, and policies to promote transparency, accountability and public participation. The Unit will also coordinate the establishment of an East Timorese Civil Service Commission and the development of civil service remuneration schemes. The Principal Officer (D-1) will be assisted by a Civil Service Officer (P-5), and a Civil Service Development Officer (P-4). The two Civil Service Officers (P-3) and two Administrative Officers (P-3) will be responsible for the recruitment and training of personnel and coordination with the relevant branches of the Administration and for supporting district operations. A Civil Service Officer (P-5), assisted by four Civil Service Officers (P-3), will be responsible for the establishment and operation of a Civil Service Academy. One General Service (Other level), two Field Service and three local-level staff and four United Nations Volunteers will support this office.

86. **The Land and Property Commission** will be responsible for assessing the current problems of land and property distribution and, in consultation with East Timorese, assist in developing policy to resolve these problems. This includes problems of land distribution as well as of the distribution of buildings, agricultural and production facilities. The Commission will develop policies to determine to which degree property should be returned, distributed or compensated for. Moreover, it will, in coordination with the Office of Legal Affairs, contribute to the drafting of legislation in this field. A Land and Property Commissioner (D-1) will head the Commission. She/he will be responsible for the work of the Commission and establish the contact and cooperation with the East Timorese people.

87. A Land Rights Adviser (P-5) will assist the Commissioner in the field of land rights. He/she will assess the current situation and will draw on experiences in other countries to propose a policy suitable to the specific circumstances in East Timor. A Property Rights Adviser (P-5) will assist the Commissioner in the field of property rights. He will, based on an assessment of the problems arising from the current system of property rights, develop proposals for a future system of property rights in

East Timor. The Chief, Land and Property Claims (P-5) will develop and implement measures to record, adjudicate and settle pending property claim disputes. A Claims and Adjudication Officer (P-4) will assist the Chief, Land and Property Claims, in researching and investigating claims on land and property, compiling of case files, and so forth. Four Commission Officers (P-3) will design and implement a system for immediate registering of property claims (in abeyance) and provide research for specific cases as well as on the suitability of different property systems generally and their economic impact on possible future systems. They will coordinate their work with the Office of Legal Affairs, the Department of Judicial Affairs and the Office of Political, Constitutional and Electoral Affairs. Two General Service (Other level) and four local-level staff and six United Nations Volunteers will support this office.

88. **The Department of Judicial Affairs** will be part of the Civil Administration in the Office of the Deputy Special Representative for Governance and Public Administration. The establishment of an independent and impartial judiciary requires immediate action and this department is responsible for the establishment of sustainable judiciary and prosecutorial services, the local bar and correctional facilities, as well as developing legal training capacities in East Timor. The Department will also be responsible for the appointment of judges, prosecutors and public defenders and their training in the area of application of international instruments on human rights. The Department will be headed by a Director of Judicial Affairs (D-2), who will design, supervise and coordinate the re-establishment of a functioning judicial system in close cooperation with the Office of Legal Affairs. He/she will have direct experience in judicial issues in transitional societies. The Deputy Director of Judicial Affairs (D-1) will have primary responsibility for implementing UNTAET judiciary and prosecutional functions. He/she will assist the Director in all areas and coordinate the work of the following four sections.

89. *The Prosecutor Services Section* will be responsible for developing and organizing prosecutor services in East Timor. The Section will recruit and provide training to the local prosecutors on methods and procedures of prosecution. It is headed by a Judicial Affairs Officer (P-5), who will be assisted by four Judicial Affairs Officers (two P-4, one P-3 and one P-2).

90. *The Judicial Reform and Court Administration Section* will design and implement programmes for judicial reform in East Timor and establish a functioning court administration system. This will include the identification of court facilities and material needs for the courts, and coordinate assistance through the United Nations and bilateral donors. The Section will be headed by a Judicial Affairs Officer (P-5) and supported in this work by two Judicial Affairs Officers (one P-4 and one P-3).

91. The Head of the *Legal Development/Local Lawyer Section* (P-5) will assist the Deputy Director in planning and implementing programmes to develop legal capacities, legal training and education in order to support a local bar, defense attorneys and legal aid systems. This will include the establishment and support of a law school in East Timor. He/she will develop criteria and processes for admission of lawyers to practice before the courts of UNTAET. He/she will be assisted by two Judicial Affairs Officers (one P-3 and one P-2).

92. The Head of the *Penal Management Section* (P-5) will design, supervise and coordinate the establishment of correctional facilities for East Timor and assess requirements for prisons and staff, and develop training methods for management of correctional facilities in East Timor. He/she will be assisted by two Judicial Affairs Officers (P-3 and P-2).

93. Four General Service (Other level), 2 Field Service and 15 local-level staff and 5 United Nations Volunteers will support this office.

94. **The Office for Territorial Administration** will supervise the activities of the District Administrators. The Office will support and coordinate the activities in the districts and ensure that the district offices get the required support from Dili. The Office will also oversee that the activities are being planned and executed in accordance with the mandate of the mission. A Principal Officer (D-1) will head the Office and he/she will be supported by three District Coordination Officers (one P-4 and two P-3). One General Service (Other level) and two local-level staff and five United Nations Volunteers will support this office.

95. **The District Administrator** is the representative of the Transitional Administrator in the 13 districts of East Timor. He/she coordinates and oversees all activities of UNTAET and other accredited staff working for the Transitional Administration in the area. In accordance with applicable UNTAET regulations and laws, the District Administrator has overall responsibility for the maintenance of law and order in the area, and the establishment and maintenance of public services and local government bodies. He/she will maintain liaison with appropriate advisory bodies and East Timorese groups in carrying out UNTAET's mandate in the districts. Thirteen District Administrators will fulfil the tasks mentioned above, one in each of East Timor's 13 districts. The District Administrator for Dili will be at the D-1 level and others will be at the P-5 level.

96. To assist the District Administrator in fulfilling these functions, the following staff will be required to fulfil district administrative functions:

(a) One Deputy District Administrator (P-5, Dili) and twelve Deputy District Administrators (P-4, all other districts), will support the District Administrator and will have responsibility for delegated budgetary powers. The Deputy will also work with the Development Coordinator to monitor and support development efforts in the district, in particular, to ensure that various projects undertaken in the area are complementary and, to the extent possible, meet the comprehensive needs of the population. He/she will oversee the activities of the Public Services and Agricultural Affairs Officers to that end.

(b) Thirteen Public Services Support Officers (five P-4 and eight P-3) will advise the District Administrator on the development and maintenance of infrastructure in the areas of telecommunications, electricity, water and transport. She/he will assess needs, coordinate regional action with the Office of Public Services in Dili, and develop and implement regional infrastructural projects. He/she will work in close consultation with other organizations in these areas and will coordinate various projects in the area to ensure needs are comprehensively met.

(c) Thirteen Social Affairs Officers (five P-4 and eight P-3) will be responsible for the administration in the areas of social affairs, health and education. They will coordinate regional action with the Office of Public Services in Dili, and develop regional approaches for setting up schools, hospitals and social services.

They will work in close consultation with other organizations in these areas and will coordinate their efforts with other United Nations agencies and NGOs.

(d) Thirteen Agricultural Affairs Officers (five P-4 and eight P-3) will assist the District Administrator in the field of agriculture. Their responsibilities include the re-establishment of a functioning agricultural infrastructure in close cooperation with the East Timorese farmers and traders. They will coordinate the work of NGOs, consultants and all other personnel working in this field. Furthermore, they will assess material and structural reform needs to propose adequate measures to ensure sustainable agricultural development.

(e) Fourteen Civil Affairs Officers (five P-4 and nine P-3), two in Dili and one in each other district, will be responsible for maintaining close contact and relations with East Timorese advisory bodies as well as with local political factions and interest groups in order to support the re-establishment of civil society. To that end, while reporting to the District Administrator, they may seek additional policy guidance from the specialized offices in the Office of the Special Representative, including political, constitutional, electoral and gender affairs.

(f) Fourteen Human Rights Officers (four P-4 and ten P-3), two in Dili and one in each of the other districts, will gather, compile and analyse information on the local human rights situation. They will disseminate human rights information and implement at the local level activities aimed at building local capacities for the promotion and protection of human rights. In conjunction with other relevant UNTAET staff, they will receive and act on allegations of individual violations of human rights.

(g) Fourteen Legal/Judicial Affairs Officers (five P-4 and nine P-3), two in Dili and one in each of the other districts, will be responsible both for legal advice to the District Administrator on matters pertaining to the implementation of the UNTAET mandate, promulgations and so forth, and also for fostering an independent judiciary and the rule of law, including courts and a penal system, at the district and subdistrict levels. These officers will seek additional guidance from the Department of Judicial Affairs and the Office of Legal Affairs.

(h) In view of the continuing humanitarian assistance to the East Timorese, 13 Humanitarian Assistance Officers (P-3), one in each district, will be responsible for distribution of the assistance. They will conduct needs assessment and recommend the type and quantity of assistance materials needed. They will also be responsible for logistical arrangement of the assistance and submit reports on activities in their districts. They will work in close cooperation with the Deputy Special Representative for Humanitarian Assistance, the United Nations agencies and programmes, NGOs and other governmental agencies providing humanitarian assistance. They will also be responsible for efficient and effective utilization of resources and avoid wastages and overlap of activities. It is expected that the humanitarian component will be reduced after October 2000, as the immediate emergency is ameliorated and the focus shifts to longer-term rehabilitation and development of East Timor and these posts will not be required after that date.

(i) Thirteen Finance Officers (seven P-4 and six P-3) and 13 Evaluation and Monitoring Officers (seven P-4 and six P-3) will be deployed in each district. These officers will be deployed until the time East Timorese are recruited and trained to work in the East Timor administration.

(j) One hundred and twenty-eight United Nations Volunteers with appropriate experience and training will work in support of the substantive functions of the District Administration, including Civil Affairs, Human Rights, Legal Affairs, Information, Public Services, Social Affairs, Agricultural Affairs and various technical support functions. They will bolster the capacity of UNTAET at the district levels, particularly in the larger and less accessible districts. They will also be deployed for the census and electoral exercises.

One General Service (Principal level), four General Service (Other level), five Field Service and 20 local-level staff will support this office.

97. **The Department of Public Services** will be responsible for assisting the East Timorese in the rebuilding and development of the governmental structures necessary for the sustainable delivery of public services, as well as for training of East Timorese officers in the management of public services. The Department will be headed by a Director of Public Services and Administration (D-2), who, under the general supervision of the Deputy Special Representative for Governance and Public Administration, will establish governmental structures necessary for the sustainable delivery of public services in East Timor and for training future officers in the management of public services. He/she will be supported by two Public Services Support Officers (P-4 and P-3). One General Service (Other level), one Field Service and two local-level staff will support this office.

98. The Department of Public Services will coordinate and supervise the following offices:

(a) **The Office of Telecommunications and Postal Services** will be headed by a Principal Officer (D-1). He/she is responsible for the establishment of a fully operative telecommunications system, including cellular and Internet services, voice and data transmission services, and satellite services in East Timor. He/she will conduct a needs-assessment survey, recruit and train appropriate personnel, and initiate and supervise the installation, repair and maintenance work of communication infrastructure in the country. The Office will also be responsible for the development and installation of radio and television broadcasting and for the development of a regulatory framework. He/she is also responsible for the restoration of post and telegraph services, including the setting up of post offices and recruitment and training of personnel, and assist in the preparation of the appropriate legislation. He/she will be assisted by a Telecommunications and Postal Affairs Officer (P-5), a Telecommunications Engineer (P-4), two Telecommunications Officers (P-3) and two Postal Affairs Officers (P-3) in coordinating the overall reconstruction of telecommunications and postal services and liaison with the relevant branches of the administration. Two General Service (Other level), two Field Service and three local-level staff and five United Nations Volunteers will support this office.

(b) **The Office of Electricity and Power** is headed by a Principal Officer (D-1). The Office will be responsible for the establishment of a reliable electric power supply production and distribution system in East Timor. He/she will be assisted by a Senior Engineer (P-5), and an Engineer (P-4) who will be involved in an immediate damage and needs assessment, planning and realization of the necessary installations, repair and maintenance works for power plants, transformer facilities and power lines. They will be assisted by two Engineers (P-3). In addition, two Engineers at the P-3 level will recruit and train personnel, and be responsible

for the overall coordination with the relevant branches of the administration. Two General Service (Other level), two Field Service and three local-level staff and 10 United Nations Volunteers will support this office.

(c) **The Office of Water and Sanitation** is headed by a Principal Officer (D-1). The Office will be responsible for the reconstruction of a reliable water supply and sanitation system, including a waste management and disposal system. He/she will be assisted by a Senior Water and Sanitation Officer (P-5) and a Water and Sanitation Engineer (P-4) whose immediate task will include the cleaning and disinfection of wells, installation, repair and maintenance of water supply and proper sewage disposal facilities. They will be assisted by two Water and Sanitation Officers (P-3) and two Water and Sanitation Engineers (P-3) responsible for the recruitment and training of personnel and coordination with the relevant branches of the administration. Two General Service (Other level), two Field Service, three local-level staff and 10 United Nations Volunteers will support this office.

(d) **The Office of Transportation** is headed by a Principal Officer (D-1). The Office will assess the state of roads, bridges, ports, airports, public transport and other related infrastructure in East Timor and be responsible for developing and implementing programmes for their development and maintenance. The Head of the Office will be assisted by a Transport Specialist (P-5) and a Transport Engineer (P-4). The Office will also include four Transport Engineers/Officers (two P-3 and two P-2), who will be responsible for coordinating the overall reconstruction in this area and coordinating with the relevant branches of the administration, and for training future officers in the area of public transport and infrastructure. Two General Service (Other level), two Field Service and three local-level staff and 10 United Nations Volunteers will support this office.

(e) **The Department of Social Affairs** will be responsible for assisting the East Timorese in rebuilding and developing governmental structures necessary for the sustainable delivery of health and education services, as well as developing institutions and programmes for social services and labour affairs. The Department will also be responsible for the training of East Timorese Civil Service Officers in the management of public services. The Department will be headed by the Director of Social Services (D-2). He/she will be supported by two Public Services Support Officers (one P-4 and one P-3). One General Service (Other level), one Field Service and two local-level staff will support this office.

99. **The Department of Social Affairs and Capacity-Building** will coordinate and supervise the following offices:

(a) **The Office of Health Services** will be responsible for the reconstruction of a reliable health system, the development of a national policy for health planning, and the establishment of a central health authority for East Timor. Tasks include the assessment of existing health infrastructure (hospitals, infirmaries) and their rehabilitation, public health sector capacity-building and the development of a plan for the delivery of sustainable public health services in East Timor. The Office will establish or revive appropriate public health training institutions and, in conjunction with various United Nations agencies, standardize systems and protocols, establish effective disease monitoring systems and epidemic preparedness plans. The Office will be headed by a Principal Officer (D-1), who will be assisted by two Health Officers (P-5 and P-4) whose respective functions cover health training and health infrastructure. They will be supported by three Health Officers (one P-3 and two

P-2), who will assist in conducting assessments, recruitment and training of personnel. Two General Service (Other level), two Field Service and three local-level staff and 10 United Nations Volunteers will support this office.

(b) **The Office of Educational Affairs** will be responsible for the reconstruction and development of an education system at the primary, secondary and university levels. The Office will be headed by a Principal Officer (D-1). The Director will be assisted by two Education Officers (P-5 and P-4), who will coordinate curriculum development, assess the state of public schools and education infrastructure in East Timor and plan and implement their reconstruction. They will be assisted in their tasks by four Education Officers (two P-3 and two P-2) whose functions include the recruitment and training of personnel. Two General Service (Other level), two Field Service, three local-level staff and 10 United Nations Volunteers will support this office.

(c) **The Office of Social Affairs and Labour** will design a short-term quick impact plan to address pressing social needs. In the longer term, the Office will be responsible for developing a social protection system (health insurance, unemployment insurance, social allowances), elaborating a social welfare policy and establishing a framework for the regulation of working conditions for labour. The Office will be headed by a Principal Officer (D-1). Two Social Affairs Officers (one P-5 and one P-4) will assist the Director, whose main tasks will include investment in human and social resources development, community development and livelihood creation. In the accomplishment of their duties in the field, four Social Affairs Officers (two P-3 and two P-2) will assist them. Two General Service (Other level), two Field Service and three local-level staff and 10 United Nations Volunteers will support this office.

100. **The Department of Economic, Financial and Development Affairs** will be responsible for determining and implementing a sustainable macroeconomic policy to ensure economic independence and improvement in the welfare of the population. The Department will develop a fiscal framework consisting of budget policies and public expenditure management as well as revenue policies and revenue administration. The Department will develop and implement a monetary and exchange framework necessary to restart production and trade in East Timor. It will also be responsible for planning and assessing national and community development efforts. The Department will be responsible for trade and commerce regulatory frameworks. The Department will be headed by a Director (D-2), who will carry out the above-mentioned tasks, with particular emphasis on coordination with the East Timorese, United Nations agencies and the Bretton Woods institutions to ensure that the economic reconstruction and development efforts are complementary and coherent. Three Economic Affairs Officers (one P-4 and two P-3) will assist the Director. One General Service (Other level), one Field Service, and two local-level staff will support this office.

101. **The Department of Economic, Financial and Development Affairs** will coordinate and supervise the following offices:

(a) **The Office of Public Finance** is responsible for establishing the foundations of a sound macroeconomic policy in East Timor and for creating an environment for economic recovery. The Office will oversee the establishment and operation of the Central Fiscal Authority and the Central Payments Office. The Central Fiscal Authority will comprise five main sections, namely, budget, treasury,

tax administration, customs and internal audit. The Central Payments Office will carry out Central Bank functions in East Timor. The Office will be headed by a Principal Officer (D-1), who will be supported by five section heads (P-5). Each of the five sections will be staffed by three officers (one P-4 and two P-3). A Senior Officer (P-5) will head the Central Payments Office and he/she will be assisted by three Finance Officers (one P-4 and two P-3). Ten United Nations Volunteers will support this office.

(b) **The Office of Trade and Commerce** will be responsible for developing policy to promote trade and commerce for East Timor, both international and domestic. Responsibilities will include the establishment of a regulatory system, including registration and licensing. In coordination with other relevant departments, the Office will be responsible for developing tariff and customs systems appropriate to East Timorese needs and regional and international norms. Also, it will coordinate with other departments to ensure that commerce and tariff policies support the immediate needs while rejuvenating and developing the economy in East Timor. The Office will also advise the Special Representative on East Timor's entry into, and compliance with, regional and international trade and commerce bodies. The Office will be headed by a Principal Officer (D-1), who will be supported by six Economic Affairs Officers (two P-5, two P-4 and two P-3). Two General Service (Other level), two Field Service and three local-level staff and 10 United Nations Volunteers will support this office.

(c) **The Office of Development Affairs** will be responsible for the design of an overall development framework, as well as short-term quick impact plans to address pressing institutional and development needs in East Timor. The Office will also establish and coordinate a system of community grants and social funds to ensure rapid disbursement of funds to local community levels to support development. The Office will work with and through other UNTAET offices and East Timorese structures to support community recovery. A Principal Officer (D-1) will be assisted by three Development Officers (P-5), who will, *inter alia*, assist the Deputy Special Representative in coordinating with United Nations agencies, bilateral arrangements, NGOs and East Timorese groups to ensure that aid and development efforts in East Timor are complementary and appropriate, and to ensure avoidance of duplication and overlap of resources and efforts. They will be assisted by four Development Officers (two P-4 and two P-3). Two General Service (Other level), two Field Service and four local-level staff and 10 United Nations Volunteers will support this office.

(d) **The Project Assessment Office** will be responsible for the design and implementation of a comprehensive framework for the monitoring and evaluation of all assistance projects aimed at the development and reconstruction of East Timor, with a view to ensuring a comprehensive, coordinated development approach throughout. The Office will identify gaps and work to ensure that proposed development projects meet East Timorese needs. To this end, the Office will establish coordination mechanisms for all international agencies, NGOs and bilateral arrangements. A Principal Officer (D-1) will be assisted by two Development Officers (P-5), one Statistics Officer (P-4) to gather data on development indicators, and four Development Officers (two P-4 and two P-3). Two General Service (Other level), two Field Service, four local-level staff and two United Nations Volunteers will support this office.

(e) **The Electoral Operations Division** will be responsible for operationalizing the electoral framework defined by the Office of Political, Constitutional and Electoral Affairs. The Division will design and manage a participatory process whereby the East Timorese contribute to the development of their constitution. The Division will organize and conduct the first referendum and/or elections and begin to develop East Timorese institutions and capacities for future electoral processes. The staff of the Division is required to establish the necessary institutional capacity to design and plan the electoral framework. The date of the first UNTAET-organized electoral event has not yet been decided. Six months before the conduct of an election, District Electoral Officers, their Deputies and Field Assistants would have to be deployed. The Division will be headed by a Principal Officer (D-1), who provides technical assistance to and operationalizes the electoral framework established by the Office of Political, Constitutional and Electoral Affairs. The Director will design and manage a consultative process whereby the East Timorese have an opportunity to contribute to the development of their constitution. An Officer for Electoral Regulations (P-4) will draft electoral regulations and procedures in accordance with the electoral law to be established by the Office of Political, Constitutional and Electoral Affairs. A Census and Registry Officer (P-5) plans and conducts a census for the purpose of electoral planning, in cooperation with the Research and Census Unit. A Database Planning and Management Officer (P-4) organizes and establishes database protocols for databases of the electorate and electoral constituencies in coordination with census officers. A Geographic Information Systems Officer (P-4) compiles geographic information to track electoral constituencies, demarcations and demographics. A Capacity Development Officer (P-5) identifies and trains East Timorese in preparation for the eventual establishment of a national electoral commission. A Civic Education Officer (P-4) develops a civic education campaign in support of the constitutional development process, the conduct of a census and upcoming referendums and/or elections, with the help of the Public Information Office. One Electoral Officer (P-3) will conduct research, write reports and provide backstopping in the Division. One General Service (Other level), three Field Service, five local-level staff and 10 United Nations Volunteers will support this office.

102. **The Department of Agricultural Affairs** will assess the current state of the agricultural system, determine policy, and implement a plan for the recovery of agricultural production and the provision of agricultural services, both for domestic consumption and export. The Department will have offices focusing on Fisheries and Forestry, Food and Horticulture (including logistical storage and support, as successor to the Indonesian BULOG system), and Agricultural Research, Training and Extension. It will identify priority areas requiring assistance to establish both viable agricultural infrastructures for the short term and long term. The Department will maintain close liaison with ongoing humanitarian affairs initiatives related to food security in order to ensure a seamless transition to sustainable agricultural practices. The Department will also design and implement a programme to support and augment existing agricultural training programmes. The Director of the Department (D-2) will be supported by the Chief of the Fisheries and Forestry Division (D-1), the Chief of the Food and Horticulture Division (D-1) and the Chief of Agricultural Research, Training and Extension (D-1). The work of the Department will be supported by 13 Agricultural Affairs Officers (three P-5, five

P-4 and five P-3). Four General Service (Other level), three Field Service and 10 local-level staff and 15 United Nations Volunteers will support this office.

103. **The Department of the Police Commissioner** will be responsible for maintenance of law and order in East Timor and the rapid development of a credible, professional and impartial East Timorese police service. The Police Commissioner (D-2) will be assisted by a number of civilian substantive personnel (non-uniformed), in addition to his senior police advisers and commanders. There will be a police component of 1,640 police officers, out of which 1,250 officers will have executive enforcement functions. These officers will carry side arms as deemed necessary by the Police Commissioner. An armed border/marine police unit of 150 officers will be deployed to designated border crossing points. Two armed rapid-reaction formed units consisting of 120 officers each will be deployed to provide specialized capabilities for crowd control and operational support. The latter units will be treated, for budgeting purposes, as contingents. The civilian personnel will include:

(a) A *Legal Adviser* (P-5) to advise the Commissioner on legal matters related to policing, arrest and detention. He/she will also advise the Commissioner on interpretation of UNTAET regulations and applicable Indonesian law, and their implications for police activities.

(b) Two *Legal Adviser/Investigators* (P-3) will provide legal investigations services, assisting in interviews, securing of evidence, developing case files, and so forth. They will work in close cooperation with the prosecutors in East Timor.

(c) A *Public Administration Officer* (P-4) will assist the Commissioner in establishing a cohesive system for administration, ensuring sound management and administration of the civilian police services and laying the foundation for an East Timorese police administration.

(d) A *Policy and Planning Officer* (P-4) will provide policy advice and develop plans for the implementation of the civilian police mandate, especially with regard to the establishment of an East Timorese police academy and force, community policing programmes, anti-corruption and accountability measures.

(e) A *Human Rights Trainer* (P-4) will provide human rights training to civilian police and prepare training programmes for East Timorese recruits and for the Police Academy.

(f) One General Service (Other level), one Field Service and three local-level staff and five United Nations Volunteers will support this office.

Office of the Deputy Special Representative for Humanitarian Assistance and Emergency Rehabilitation

104. The Deputy Special Representative for Humanitarian Assistance and Emergency Rehabilitation (ASG) will oversee the provision and coordination of humanitarian and emergency rehabilitation assistance: (a) to ensure the comprehensive delivery of multi-sectoral humanitarian assistance to the East Timorese population; (b) to extend protection to and to facilitate the voluntary return and reintegration of displaced people and refugees; (c) to undertake emergency rehabilitation of critical infrastructures and services; and (d) to promote social well-being and the restoration of civil society. Furthermore, he/she will ensure that the

work of the United Nations agencies is fully incorporated into the mission and that there is full collaboration with the international organizations and non-governmental organizations. Staffs in the humanitarian functions are not expected to be required throughout the UNTAET mandate. Once emergency humanitarian and rehabilitation needs are met and medium-to-long-term development programmes are brought on-line, the number of humanitarian staff in the field would be reduced. A Special Assistant (P-5) will provide direct support and advice to the Deputy Special Representative on all aspects of the UNTAET humanitarian assistance and emergency operations.

105. The structure of the Office of the Deputy Special Representative is:

(a) The Director of the Office (D-2) will assist the Deputy Special Representative in the accomplishment of her/his functions and the management of all units and sub-offices. He/she ensures coordination between the work of the sub-offices and regional centres and maintains liaison with the Office of the United Nations High Commissioner for Refugees (UNHCR) and other United Nations agencies as well as with INTERFET and the military component of UNTAET. An Administrator (P-5) will be responsible for the organization of the office and of assistance projects, and will, in particular, oversee logistics of the operation. An Administrative Officer (P-4) will provide assistance to the Deputy Special Representative and Director in the development of policies, in the organization of assistance and rehabilitation as well as in the coordination of the work of the Office. A Reports Officer (P-3) will be responsible for the collection of information and for the preparation of reports on the humanitarian situation. He/she will cooperate closely with the Information Management Unit. The Logistics Officer (P-3) will assist the Administrator in organizing the logistical plans and systems for the delivery of humanitarian assistance. A Public Information/Donor Relations Officer (P-3) will provide both the public and donor States and agencies with information and will keep close contact with donors in order to assess their expectations. One General Service (Principal level), three General Service (Other level), one Field Service and 10 local-level staff will support this office.

(b) **The Force Commander (ASG)** of the UNTAET military component reports to the Special Representative and has overall command of contingent forces and military personnel serving in UNTAET. The task of the United Nations Force will be to maintain a secure environment throughout East Timor, to provide direct security for United Nations personnel and property, and to assist humanitarian activities as appropriate, including the safe return of refugees and internally displaced persons. The Force will comprise 8,950 troops and 200 military observers.

(c) One General Service (Principal level), one General Service (Other level) and 10 local-level staff will support this office.

Division of Administration

106. The Director of the Division of Administration has overall responsibility for the management of human and financial resources and the support operations of UNTAET, and advises the Special Representative of the Secretary-General on internal administrative management issues. He/she supervises the activities of Administrative Services and Integrated Support Services, as well as the organizational units for Aviation Safety, the Trust Fund, Budget and Cost Control and Security and Training. The Director implements United Nations administrative

policies and procedures, provides advice, monitors performance and establishes necessary internal controls. The Director is proposed at the D-2 level, supported by one Senior Administrative Officer (P-5), two Administrative Officers (one P-4 and one P-3), one General Service (Principal level), one Field Service and five local-level personnel.

107. *The Budget and Cost Control Unit* is responsible for implementing budgetary policies and procedures, monitoring implementation of the approved UNTAET budget, reporting on budget performance and the coordination of the preparation of the peacekeeping budget. Unit personnel advise the Director of Administration on all aspects of budgetary control, reporting and implementation and support the Director in preparing for meetings during review of the budget. The Unit is composed of a Budget and Cost Control Officer (P-5), a Budget Officer (P-4), two Field Service and two local-level staff members.

108. *The Aviation Safety Unit* is responsible for advising the mission on all matters relating to the safe operation of aircraft, including measures aimed at accident prevention. The Chief of Unit monitors the utilization of aircraft and advises the Air Operations Centre on aviation safety, and ensures that safety directives or recommendations are complied with in all aviation activities. The Unit implements in the mission area the Headquarters Aviation Safety System for reporting, investigating, collating, studying and analysing aircraft accident and incident data, promotes safety training and disseminates lessons learned from other field missions. The mission has 24 helicopters and five fixed-wing aircraft. One Aviation Safety Officer at the P-4 level, one Aviation Safety Officer at the P-3 level, two Field Service officers and two local-level personnel will staff the Unit.

109. An Administrative Officer at the P-4 level will head the **Claims Unit**. He/she serves as the Secretary of the Local Property Survey Board and the Claims Review Board and is supported by one Claims Officer (P-3), two Field Service, one General Service (Other level) and six local-level staff members. The Unit will be responsible for the processing of claims against UNTAET by presenting them to the Claims Review Board and for the eventual settlement of the claims.

110. An Administrative Officer (P-4) will head the **Board of Inquiry**. He/she is supported by an Administrative Officer (P-3), two Field Service, one General Service (Other level) and six local-level staff members. The Board will be responsible for organizing and, where necessary, conducting inquiries on fatalities, inquiries, accidents involving injuries, loss of assets, and so forth, and submit their findings and recommendations to the Special Representative of the Secretary-General for further action.

111. **The Security Section** is responsible for the security and safety of UNTAET personnel and property in the mission area. The office coordinates security arrangements with appropriate military and civilian authorities, and with other United Nations agencies, programmes and funds, and other intergovernmental and non-governmental organizations operating in East Timor, in accordance with prescribed policies. The Section also coordinates current operational security requirements and will plan and implement security training programmes for guard force and mission personnel. The Chief Security Officer (P-4) is supported by a Deputy at the P-3 level, a Security Officer (P-2) responsible for operational security requirements and training programmes, and three General Service and three local-level personnel.

112. The following units report to the Chief Security Officer:

(a) *The Security Information and Coordination Cell* (SICC) is responsible for the preparation and implementation of the Security Plan, as approved by the Security Coordinator for the evacuation of mission personnel in the event of an emergency, plans and conducts rehearsals of emergency procedures and collects and analyses information so that appropriate security measures can be taken. SICC will coordinate for emergency evacuation at the district level. It also coordinates current operational security requirements and will plan and implement security training programmes for guard force and mission personnel. The staffing of SICC is proposed at one Security Officer (P-3), five Field Service and four local-level personnel.

(b) *The Patrol and General Duties Unit* oversees the presence of the Security personnel at offices staffed by UNTAET substantive and administrative personnel, and will conduct operations 24 hours a day, seven days per week. The personnel of this unit will be located in the various districts and will consist of six Security Officers (three P-3 and three P-2) and 55 Field Service and 77 local-level staff.

(c) *The Special Investigation Unit* will, as required, conduct detailed investigations into any alleged criminal activities affecting mission personnel. This unit is to be staffed by a P-3 level investigator, supported by six Field Service and three local-level personnel.

(d) *The Pass and Identification Unit* is responsible for preparing and issuing identification cards and passes for all mission personnel. The Unit will have three Field Service and three local-level personnel.

(e) *The Protection Unit* provides security to the Special Representative, two Deputy Special Representatives and the Chef de Cabinet on a 24-hour basis, and is proposed to be staffed with one Security Officer at the Professional level (P-3) and 14 Field Service personnel.

113. **The District Administrative Group** coordinates administrative activities at each of the 13 district offices in the territory and the Darwin Office. In view of the complexities involved in administration of the mission, finance, personnel, language, receiving and inspections, property management, Movement Control, engineering, communications and transport staff will be deployed in each of the districts. The District Administrative Officer will supervise and be responsible for the smooth functioning of the office and delivery of services to the administration and substantive staff. A P-3 Administrative Officer will head each of these offices. One Field Service and 2 local-level staff will support the District Administrative Officer.

114. **Administrative Services**. Under the direct supervision of the UNTAET Director of Administration, the Chief of Administrative Services (D-1) is responsible for the coordination and the effective delivery of internal administrative services to mission personnel, and for supervising the sections for human resources, finance, procurement and general service management. This office will include an Administrative Officer (P-3), one General Service (Principal level) and two local-level staff members.

115. **The Finance Section** records and maintains the UNTAET accounts; monitors and approves obligations and disbursements for entering in the accounts system;

ensures proper application and compliance with the United Nations Financial Regulations and Rules; ensures timely and effective payments to vendors, staff, civilian police and military observers; ensures safety and security of cash holdings; and coordinates actions for payment of life and health insurance premiums. The Chief of Section provides advice and support to the Chief of Administrative Services and the Director of Administration on all matters with financial implications. The Chief serves as a member of various committees, e.g., the Local Committee on Contracts, the Claims Review Board, the Property Survey Board, and so forth. The Chief of Finance is proposed at the P-5 level, and is supported by four Finance Officers (three P-4 and one P-3), who are responsible for the Accounts Unit, the Payroll Unit, the Cash Unit and the Vendors Unit. One General Service and one local-level staff member also support the Chief of Section.

116. *The Accounts Unit* is responsible for maintaining, recording and producing accurate and timely periodic financial information on UNTAET operations within the approved mandate. Reports will be reconciled with bank statements. The Unit controls the accounts payable and receivable for staff members, vendors, civilian police and military observers and for billing for services provided to external organizational entities. The Chief of the Accounts Unit (P-4) is supported by an Associate Finance Officer (P-2), one General Service (Principal level), three Field Service and four local-level staff.

117. *The Payroll Unit* is responsible for disbursements in respect of the monthly payroll and calculates and effects payment to staff for locally paid emolument, including salaries, entitlements and mission subsistence allowance. Payments are effected to military personnel and civilian police, and in support of other United Nations entities. The Chief of Unit (P-4) is supported by two General Service (Principal level), six Field Service (Other level) and eight local-level personnel.

118. *The Cashier's Unit* records, secures and disburses funds in the form of cash, wire transfers and checks, and prepares plans for remittance in cash and deposits to the mission's bank accounts. The Unit analyses and produces a quarterly cash flow statement to ensure liquidity, and monitors and maintains the level of imprest and petty cash accounts. The Cashier is a Finance Officer at the P-3 level, and is supported by one General Service (Principal level), two Field Service (Other level) and four local-level staff.

119. *The Vendors Unit* receives invoices, effects payment and liquidates obligations and replenishes imprest accounts. The Unit is staffed by a Finance Officer (P-4), one Associate Finance Officer (P-2), and four Field Service and five local-level posts.

120. Each of the 12 district offices and the Darwin Office has a Unit Chief and four P-3, nine P-2, one Field Service and two local-level staff to provide support in the area of financial management. These offices approve and effect disbursements to staff, civilian police and military observers deployed in the district. The district offices will have approving authority and will record and maintain accounts through the mission accounting system. They will be linked to the Finance Section in Dili and will transfer data electronically, for review by the Chief of Section and for inclusion in monthly financial statements.

121. **The Personnel Section** will provide integrated personnel management services to the mission in planning, administration, recruitment and training. The Chief of Section (P-5) will advise the mission on human resources issues in such

areas as information management, compensation, upgrading of skills, staff management relations, classification, circulation of vacancies, counselling and the application of the Staff Rules. The Chief of Section will formulate policies and procedures to improve personnel administration in the mission/represent the administration on joint staff/management bodies; participate in the work of local promotion panels; maintain close contact with section chiefs and civilian and military supervisors and advise on staff problems and welfare; undertake consultations in connection with promotion reviews; advise military personnel on procedures to be followed in matters concerning civilian staff under their general supervision and develop, monitor and review job descriptions; and support the Chief of Administrative Services and Director of Administration in personnel matters. The Office of the Chief of Personnel will consist of one P-2, who will be responsible for developing, monitoring and reviewing job descriptions for civilian personnel and for records management in the Section (including managing the personnel database). The Office of the Chief of Personnel will also consist of one General Service staff member, two Field Service and two local-level personnel.

122. *The International Personnel Staff Unit* will be headed by a Personnel Officer (P-4). He/she will be responsible to the Chief of Section for the administration of the international staff assigned to UNTAET. The Chief of Unit will advise such staff on their entitlements, contractual obligations, salaries and allowances, and will ensure consistent application of the United Nations Staff Rules within the delegated authority of the mission. In addition, the Chief of Unit will advise the Civil Administration as regards the entitlements of UNTAET civilian police and military observers to leave and compensatory time off. The Chief of Unit will be supported by two P-3 Personnel Officers, one of whom will be responsible for the mission's substantive personnel component and the other for the mission's administrative support personnel component. Additionally, there will be four Field Service Personnel Assistants, one General Service (Principal level) and four local-level staff.

123. *The Local Staff Unit* will be headed by a Personnel Officer (P-4), who will be responsible for recruitment and staff administration of the local-level staff and national Professional staff assigned to UNTAET. The Chief of Unit will advise local staff on their entitlements, contractual obligations, salaries and allowances, and will ensure consistent application of the United Nations Staff Rules and procedures within the delegated authority of the mission. The Chief of Unit will be supported by two Personnel Officers (P-3), one of whom will have primary responsibility for the identification, selection and training of local staff; the second officer will be responsible for staff administration. One General Service staff, four Field Service Personnel Assistants and five local-level Personnel Assistants will be assigned to the unit.

124. Given the difficult situation under which staff will be required to operate, a Staff Counsellor is proposed at the P-4 level to serve international and local staff, civilian police and United Nations Volunteers. One General Service and two local-level staff will assist the Staff Counsellor.

125. Each of the 12 district offices and the Darwin Office will have one Field Service Personnel Assistant and two local-level Personnel Assistants to assist with personnel-related administration and management.

126. *The Language and Training Unit* provides language interpretation and translation services to UNTAET. It will also be responsible for assessing training needs and developing and implementing strategies and programmes to build organization and individual capacities to fulfil the mission's mandate. Its core training facilities will be to (a) organize orientation for all new UNTAET staff; (b) arrange examinations to be administered to staff requiring language competence and recruitment of local staff in the mission; (c) strengthen the mission's capacity to take advantage of its diversity by continuously promoting gender and cross-cultural awareness; and (d) support institutionalization of principles of effective people management (including managing performance). It is headed by a Training Officer (P-4), supported by two P-3 Language Coordinators, four Field Service, five local-level staff and 10 national Professional staff who will serve as interpreters and translators. The national Professional staff provide simultaneous interpretation Tetum-English/English-Tetum and Bahasa Indonesia-English/English-Bahasa Indonesia. It is envisaged to have two interpretation booths freelancing along the same lines (two-way) like the existing Chinese and Arabic booths at the United Nations. In addition, the interpreters freelance as official translators/revisers for all UNTAET texts. The two Language Coordinators, in addition to managing the Language and Training Unit, are involved in the substantive aspects of recruitment of all translators and language assistants, so as to ensure efficiency and standardization of approach in determination of required qualifications and recruitment of such staff. The mission will have 600 interpreters assigned to the military observers, civilian police and military units.

127. **The Procurement Section** ensures the coordinated, efficient, effective and economical delivery of goods and services to the mission. The Chief of Section (P-5) is supported by six Procurement Officers (two P-4, three P-3 and one P-2). As a very large undertaking in peacekeeping, UNTAET will require a substantial procurement of goods and services. The Chief of Section will develop procurement plans for the mission in cooperation with the requisitioning officers, and liaison offices in close consultation with the Logistics and Communications Service of the Field Administration and Logistics Division of the Department of Peacekeeping Operations of the Secretariat. Two General Service (Principal level), three General Service (Other level), 10 Field Service, 10 local-level Procurement Assistants, clerks, secretaries and five United Nations Volunteers support the Section. Since Darwin will be an important point of procurement of goods and services, the Procurement Unit there is headed by a Procurement Officer (P-4) and supported by one General Service (Other level) and two local-level staff.

128. **The General Services Section** exercises responsibility for outgoing travel arrangements, mail/pouch operations, reproduction services, receiving and inspection, and provides overall supervision of the five component units of the Section. The Chief of Unit is an Administrative Officer (P-5) and is supported by an Administrative Officer (P-3), a General Service (Other level) and a local-level staff member.

129. The Section is composed of the following organizational units:

(a) *The Registry and Archives Unit* is headed by an Administrative Officer (P-4) and supported by one Registry Officer (P-3), three Field Service and 10 local-level staff. The Unit coordinates the handling of official correspondence in the mission, including the retention of documentation, classification, filing, retrieval

and the processing of applications for copies of documents and processing of documentation, in addition to the maintenance of the records of the General Services Section.

(b) *The Travel Unit*, headed by an Administrative Officer (P-4), coordinates and manages the travel requirements of UNTAET and ensures the provision of quality air transportation by the most direct and economical routes and shipment of personal effects, in full adherence to established guidelines and United Nations procurement procedures. The Unit assists in obtaining required travel documents and will assist in special circumstances relating to UNTAET, such as the clearance of firearms in the case of travel of United Nations Security personnel and civilian police, where appropriate. The Chief is supported by a Travel Officer (P-3), an Associate Administrative Officer (P-2), five Field Service and five local-level personnel. The Travel Unit will have a subunit at the Darwin Office staffed by a Travel Officer (P-3), two Field Service and six local-level travel assistants.

(c) *The Mail and Pouch Unit* is responsible for the distribution of official correspondence and the preparation of items for forwarding to Headquarters and other locations via diplomatic pouch. Two Field Service and 10 local-level personnel will staff the Unit.

(d) *The Reproduction Unit* is staffed by two Field Service personnel and supported by seven local-level personnel.

(e) *The Receiving and Inspection Unit* is responsible for acknowledging receipt of United Nations-owned equipment and for verifying, in consultation with the technical components, that the equipment delivered is in accordance with the specifications requested. The Unit is headed by an Administrative Officer (P-4), supported by an Administrative Officer (P-3), seven Field Service staff, 10 United Nations Volunteers and 20 local-level staff. Receiving and Inspection subunits will be set up in each of the districts to control the receipt and dispatch of items. These subunits will be staffed by two Field Service and five local-level personnel. Since Darwin will be an important point of deliveries, the Unit there will be staffed by one Administrative Officer (P-3), one General Service (Principal level), two Field Service and 10 local-level staff.

130. **Integrated Support Services**. Under the direct supervision of the Director of Administration, the Chief of Integrated Support Services (D-1) provides overall planning, guidance and coordination in the delivery of technical, logistical and operational services and provides specialist advice on technical and logistical matters to the mission. He/she will be supported by an Administrative Officer (P-3), two Field Service and three locally recruited staff. He/she also oversees the Air Operations Section and the Movement Control Unit.

131. **The Air Operations Section** coordinates the efficient utilization of aircraft obtained by the mission through letter of assist and commercial contracting. The current budget provides for 24 helicopters and five fixed-wing aircraft. The Section is headed by a Logistics Officer (P-4), supported by four Field Service and seven local-level staff.

132. **The Movement Control Section** controls and coordinates the deployment, rotation and repatriation of UNTAET staff, civilian police, military contingents, military observers and United Nations Volunteers, including equipment and personal effects, through management of air, sea and ground transport requirements. The

Section is also responsible for planning and movement of equipment and supplies within the mission area. The Unit coordinates air/sea port clearances and custom requirements. It will also complete the hazardous cargo documentation. The Section is headed by a Logistics Officer (P-4), supported by two Movement Control Officers (P-3), three Field Service staff, four United Nations Volunteers and 12 local-level staff. Since Darwin is the main base for all logistical operations in East Timor, a MOVCON unit will be based in Darwin and will be staffed by one Movement Control Officer (P-3), four Field Service and six local-level personnel. Each of the 12 districts will also have a MOVCON unit staffed by one Field Service and three local-level personnel.

133. **The Logistics Operations Section** is headed by a Logistics Officer (P-5), who, under the supervision and guidance of the Chief of Service, coordinates and prioritizes logistical services requested by the military and civilian components of the mission. The Chief of Logistics Operations is supported by a P-3 and two local-level staff.

134. The following unit will report to the Chief Logistics Officer: *The Property Management and Contingent-owned Equipment Verification Unit* is responsible for conducting the physical inventory and the effective control over the physical assets of the mission. This unit is to be headed by an Administrative Officer at the P-4 level and supported by two Administrative Officers (one P-3 and one P-2), two General Service, two Field Service staff, 10 United Nations Volunteers and five local-level staff members. The Unit establishes and maintains and updates the inventory list of all United Nations-owned equipment, non-expendable and controlled items of United Nations property held at all locations in the mission; equipment owned by formed police units arriving in and departing from the mission area; prepares monthly reports on all non-expendable equipment and year-end inventories of United Nations-owned equipment; prepares a list of items to be written off for the Property Survey Board, and arranges for the disposal of assets. Property management and contingent-owned equipment verification units will be created in each of the 13 district offices, including Dili, composed of two Field Service and two local-level staff. With regard to contingent-owned equipment, the administrative staff will ensure monthly issuance of verification reports to permit payment to troop contributors.

135. *The Logistics Operations Unit* ensures coordination between various components, the Administration, formed military/police units and contractors on all matters which may fall outside the purview of other civilian sections, while concentrating on the operational aspects of the mission. In this capacity it will review, analyse and find solutions to resolve problems that impact on the operational capabilities of a contingent. It will also maintain liaison with the Budget Officer, Procurement Section and other sections with a view to providing a unit with equipment or services that such unit has failed to provide. This unit will be staffed by two Logistics Officers (P-3 and P-2), two Field Service, two General Service (Other level), five United Nations Volunteers and three local-level staff.

136. **The Supply Section** is responsible for the administration and management of food, rations, water, supplies and petrol, oil and lubricants and ensures timely and efficient delivery of other supplies and equipment to the civilian, police, military observers and military contingent components of UNTAET. The Section is headed by a Chief Supply Officer (P-5), who is supported by two Supply Officers (one P-4

and one P-3), 15 Field Service personnel, one General Service (Principal level) staff member, one United Nations Volunteer and 20 local-level staff.

137. *The Contract Management and Verification Unit* manages commercial contracts for the mission. Owing to great financial responsibilities, the Chief of Unit will be an Administrative Officer at the P-4 level. The Unit will be responsible for the introduction, management and closure of major commercial contracts for support services in the mission. The services covered will be rations, water supply, aviation and ground fuel, catering services, site services, and commissary and warehousing services. Preparation of budget proposals and performance reporting, tracking of deliveries against requisitions, matching of invoices with receipts of goods and services, remedial action against non-performing contractors, contingency planning for support requirements and measuring of expenditures against allotments will also be carried out by the Unit. The Chief of Unit will be supported by two Contracts Officers (P-4 and P-3), seven Field Service and eight local-level staff.

138. **The Engineering Section** provides effective and efficient planning, management, construction, refurbishment, maintenance and operation of premises for UNTAET offices, facilities, civilian police stations and substations, border posts, as well as accommodation for the formed units, military contingents and other components deployed to the Transitional Administration. An Engineer (P-5), who supervises the work of the Buildings Management Unit, the Regional Engineering Operations Unit, the Special Projects Unit, the Technical Support Unit and the Material Control Unit, heads the section. An Engineer (P-3), one Field Service and one local-level staff support the Chief of Section.

139. *The Buildings Management Unit* is headed by an Engineer (P-4), who supervises the work of the Store Unit, the Camp Services Unit and four Buildings Management Units, each of which provides basic services to separate physical locations of UNTAET. Two Engineers (P-3) and five Field Service staff are assigned to this area. A total of 50 local-level staff perform such functions as supervisor, foreman, carpenter, plumber, electrician, painter, mason, mechanic gardener, handyman, metalworker, locksmith, heating plant technician, cleaner, storeman and forklift driver and receptionist.

140. *The Regional Engineering Operations Unit* is responsible for the facilities management services in the locations outside Dili. An Engineer at the P-4 level will head the Unit. He/she will be assisted by one Field Service and one local-level staff. Regional engineering units will be set up to provide engineering service to the field offices. Each of the district units will be staffed by two United Nations Volunteers and five local-level staff.

141. *The Special Projects Unit* is headed by an Engineer (P-4) and is responsible for the design, documentation and supervision of construction projects. Three Engineers (P-3), five Field Service personnel and three local-level staff, who perform the functions of architect, civil engineer, property manager, draughtsman and power, fuel and waste engineer, support the Chief of Unit.

142. *The Technical Support Unit* is headed by an Engineer (P-4), who is responsible for planning, management, repair and maintenance of generated power, electrical installations and air-conditioning and heating equipment. Six Field Service, 31 United Nations Volunteers and 24 local-level staff support the Chief of Unit.

143. *The Material Control Unit* is headed by an Engineer (P-4), who is responsible for management, control and requisitioning of all equipment, stores and supplies. The Unit has two General Service and 10 local-level staff members. Two United Nations Volunteers and five local-level staff will be deployed in each of the 12 district offices.

144. **The Electronic Data Processing Section** is responsible for planning, systems analysis, design, programming and implementation of office automation throughout UNTAET. The Chief of Section (P-5) coordinates with other offices and components of the mission, other United Nations agencies acting in cooperation with UNTAET in East Timor and the Logistics and Communications Service at Headquarters regarding policy issues; equipment, software and standardization; installation of computer equipment, networks and software applications; systems support and maintenance; organization of personal computer users' training, including demonstrations and seminars on computer equipment and software applications; and preparing specifications and analysing requirements for modification and integration of existing computer applications. The Chief is supported by one LAN Management Officer (P-3), one Systems Officer (P-2), one Applications Officer (P-2), 25 Field Service staff, 20 United Nations Volunteers and 10 local-level personnel.

145. **The Communications Section** plans, establishes, operates and maintains a voice communications infrastructure in East Timor. The Chief of Section (P-5) is responsible for the overall administration and management of communications networks and infrastructure for the mission and the interface with Headquarters and the other United Nations organizations and agencies requiring interconnectivity with UNTAET. The Chief of Section formulates and executes plans to meet all communications requirements for the mission, and supervises internal and external access to United Nations communications networks in compliance with United Nations operational procedures to ensure accountability and recovery of relevant costs for all connectivity provided. An appropriate number of personnel in the Section are assigned responsibility for the control of assets and accounting for the use of commercial communications services with a view to assigning costs and recovering charges in a timely and accurate manner. The Section includes individual teams of technicians at the different locations, including the 13 district offices in East Timor and the UNTAET Office in Darwin. The teams at each of the district offices comprise Field Service personnel, for the functions of Coordinator, Radio Technician, Telephone Technician, Satellite Technician, and Assets Management, in addition to local-level staff. Three of the local-level staff will be telephone operators, providing telephone services to the mission 15 hours per day. Each team is expected to provide support to approximately 1,000 users of hand-held radios and telephones. The Assets Management personnel will be responsible for proper internal billing of usage of communications systems and for ensuring recovery of costs. The Chief of Section is supported by one Associate Communications Officer (P-2), 29 General Service, 26 Field Service personnel, 10 United Nations Volunteers and 65 local-level staff.

146. **The Transport Section** is responsible for monitoring and ensuring availability and suitability of vehicle transport service to enable the various components to perform their functions and for overall supervision of the control and maintenance of vehicles. The Chief Transportation Officer (P-5) supervises the formulation of the mission's transport safety and maintenance rules and regulations and those on safe driving, establishes motor transport standards and control procedures to increase

efficiency in vehicle utilization and maintain minimum operation costs, assigns drivers, prepares cost estimates of vehicle, spare parts, equipment and manpower and manages the Section's expenditures from the approved budget. The Chief Transportation Officer is in charge of the areas of dispatch, workshop, stores and fuel. A total of 1,188 vehicles are proposed to be deployed in the mission, which will require the services of mechanics and workshop personnel. The Chief of Section is supported by one Deputy Transport Officer (P-3), one General Service (Principal level), 22 Field Service personnel, 15 United Nations Volunteers and 278 local-level staff.

147. **The Medical Services Section** of UNTAET is responsible for the health, medical care and welfare of the UNTAET personnel comprising international and local personnel, United Nations Volunteers, military observers, troops and civilian police. The Chief Medical Officer of UNTAET provides technical advice and ensures that staffs are fit to perform their functions. He/she oversees the functioning of the two level-II and one level-III hospital in the mission area. In addition, he/she is responsible for the operation of 10 medical posts in the district offices. The Chief of Section is proposed at the P-5 level, and is supported by one Medical Officer (P-4), one General Service (Principal level), and two local-level personnel. Twenty United Nations Volunteers (10 doctors and 10 paramedics) and 30 local-level personnel will staff the 10 medical posts in the districts.

Annex I

Cost estimates for the period from 1 December 1999 to 30 June 2000

A. Summary statement

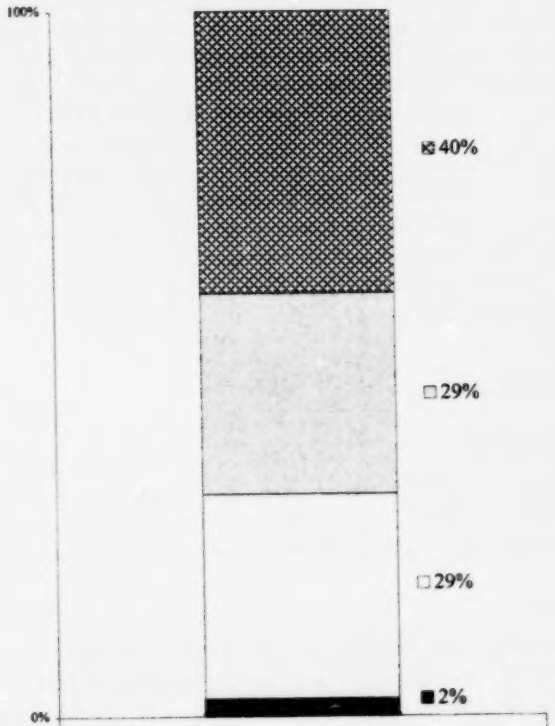
(United States dollars)

		(1)	(2)
		1 December 1999 to 30 June 2000	
Category of apportionment		*Total estimates*	*Non-recurrent estimates*
I.	**Military personnel**		
	1. Military observers	4 574 200.0	-
	2. Military contingents	73 155 100.0	-
	3. Other requirements pertaining to military personnel		
	(a) Contingent-owned equipment	16 306 800.0	-
	(b) Self-sustainment	15 816 600.0	-
	(c) Death and disability compensation	1 645 300.0	-
	Subtotal, line 3	33 768 700.0	-
	Total, category I	**111 498 000.0**	-
II.	**Civilian personnel**		
	1. Civilian police	26 482 700.0	-
	2. International and local staff	76 334 200.0	-
	3. United Nations Volunteers	7 373 800.0	-
	4. Government-provided personnel	-	-
	5. Civilian electoral observers	-	-
	Total, category II	**110 190 700.0**	-
III.	**Operational requirements**		
	1. Premises/accommodation	23 935 100.0	14 833 800.0
	2. Infrastructure repairs	2 990 000.0	-
	3. Transport operations	19 592 800.0	15 156 700.0
	4. Air operations	37 400 200.0	2 368 000.0
	5. Naval operations	600 000.0	-
	6. Communications	24 175 700.0	20 598 600.0
	7. Other equipment	16 699 000.0	16 699 000.0
	8. Supplies and services	5 461 000.0	-
	9. Air and surface freight		
	(a) Transport of contingent-owned equipment	19 100 000.0	-
	(b) Commercial freight and cartage	4 900 000.0	-
	Subtotal, line 9	24 000 000.0	-
	Total, category III	**154 853 800.0**	**69 656 100.0**

	(1)	(2)
	1 December 1999 to 30 June 2000	
Category of apportionment	*Total estimates*	*Non-recurrent estimates*
IV. Other programmes		
1. Election-related supplies and services	-	-
2. Public information programmes	883 200.0	668 200.0
3. Training programmes	-	-
4. Mine-clearing programmes	-	-
5. Assistance for disarmament and demobilization	-	-
Total, category IV	**883 200.0**	**668 200.0**
V. United Nations Logistics Base at Brindisi	-	-
VI. Support account for peacekeeping operations	-	-
VII. Staff assessment	**8 915 700.0**	-
Gross requirements, categories I-VII	386 341 400.0	70 324 300.0
VIII. Income from staff assessment	**(8 915 700.0)**	-
Net requirements, categories I-VIII	377 425 700.0	70 324 300.0
IX. Voluntary contributions in kind (budgeted)	-	-
X. Voluntary contributions in kind (non-budgeted)	-	-
Total	**386 341 400.0**	**70 324 300.0**

B. Distribution of gross requirements by major cost component [a] [b]

1 July 2000 to 30 June 2001



Operational requirements	40%
Civilian personnel	29%
Military personnel	29%
Staff assessment	2%
Other programmes	0%

Gross requirements: $ 386 341 400

[a] Other programmes represent less than 1 per cent of total resources.

[b] Total may not add up to 100 per cent because of rounding.

C. Supplementary information

1. The supplementary information provided below refers to the cost estimates shown in column (1) of annex I.A for the period from 1 December 1999 to 30 June 2000. The proposed budget is based on the strength of 200 military observers, 8,950 troops and 1,640 civilian police authorized by the Security Council in resolution 1272 (1999) of 25 October 1999. Requirements for civilian police are based on the phased deployment of 1,640 by April 2000. The cost estimates for international staff take into account a vacancy rate of 30 per cent as well as the non-entitlement to post adjustment of 60 per cent of the staff in the Professional and Field Service categories that are mission appointees. National Professional officer costs are inclusive of a 5 per cent vacancy rate. Cost estimates for local-level staff and United Nations Volunteers each reflect a vacancy rate of 15 per cent. Operating costs for vehicles take into account a phased deployment of vehicles, and the requirements for various items under miscellaneous supplies and services have also been adjusted to take account of vacancy factors applied.

Military personnel

Estimate: $111,498,000

2. The provision under this heading provides for military observers ($4,574,200), military contingents ($73,155,100), contingent-owned equipment ($16,306,800), self-sustainment ($15,816,600) and death and disability compensation ($1,645,300).

Military observers

3. Out of the authorized strength of 200 military observers, 185 were deployed as of 24 January 2000. It is expected that the numbers of military observers will be gradually reduced to 150 by the end of June 2000. The cost estimate includes a 5 per cent vacancy rate and provides for the replacement of 25 military observers whose tour of duty ended with the end of the UNAMET mandate, as well as mission subsistence allowance and clothing allowance at the rates shown in annex II.A.

Military contingents

4. Provision is made for the reimbursement of 8,950 troops, two armed civilian police rapid-reaction units of 120 men and a 50-man marine civilian police unit at standard rates approved by the General Assembly. It takes into account the phased deployment of troops in connection with the handover from INTERFET to the United Nations Force during the month of February 2000, and the deployment of the two armed rapid-reaction units and the marine civilian police unit by end of February 2000.

5. Provision is made for rations at a daily rate of $18.50 per man-day including the provision for bottled water. Provision is also made for daily allowance, recreation, clothing and equipment and personal weaponry for troops and formed civilian police at standard rates approved by the General Assembly. It includes a turnover factor of 5 per cent.

6. Provision has also been made for the deployment of 2,000 troops by 18 flights at an estimated rate of $65,000 per flight to replace those returning after a tour of

duty with the multinational Force. In addition, provision has also been made for the deployment of the rapid-reaction civilian police force, for deployment of staff officers by commercial flights and for compassionate repatriation of troops during the period from the middle of February through June 2000.

Other requirements pertaining to military personnel

7. The cost estimates include an amount of $1,645,300 to cover potential claims for the death, disability or injury of military observers, troops or civilian police.

Civilian personnel

Estimate: $110,190,700

Civilian police

8. The cost estimates are based on the phased deployment of 1,350 civilian police by April 2000. Requirements include deployment travel for 1,000 civilian police, mission subsistence allowance and clothing and equipment allowance at the rates shown in annex II.A.

International and local staff

9. The cost estimate for international staff is based on New York standard costs for 1,185 staff and is inclusive of application of a vacancy rate of 30 per cent.

10. Salaries for National Professional Officers and local staff reflect the scales currently applicable in the mission area. Costs for National Professionals take into account the application of a 5 per cent vacancy rate and those for local staff are inclusive of a 15 per cent vacancy rate.

11. Requirements for other travel ($700,000) include travel to Headquarters by senior UNTAET staff. It is envisaged that the Special Representative, accompanied by two other staff members, will undertake six five-day trips to Headquarters. Provision is also made for travel by the Special Representative of the Secretary-General and the Deputy Special Representative of the Secretary-General to countries in the region. In addition, provision is made for within-mission travel. The cost estimate provides for travel of staff from the Military Adviser's Office, the Department of Peacekeeping Operations and the Field Administration and Logistics Division, and from the Office of Internal Oversight Services (OIOS).

United Nations Volunteers

12. The cost estimates provide for the deployment of 486 United Nations Volunteers and are inclusive of application of a 15 per cent vacancy rate.

Operational requirements

Estimates: $154,853,800

Premises/accommodation

13. The mission's requirements for rental of premises include the Jakarta Liaison Office in Indonesia ($28,000), a logistics rear base with warehouse facilities in Darwin ($35,000) and a civilian police training centre at Northern Territory University in Darwin ($70,000). It is assumed that the Government of Australia will continue to provide rent-free office space in Darwin, as no provision is made for the purpose.

14. Provision is made for rental of two vessels for two and five and a half months, respectively, to provide temporary accommodation for international staff unable to rent living quarters, owing to the scarcity thereof and/or the security situation, in particular in the initial phase of the mission ($6,176,500). This net estimate takes account of an amount of $54.50 that is deducted daily from staff members being provided accommodation.

15. Owing to extensive damage to premises as a result of the outbreak of hostilities, UNTAET will be required to undertake substantial renovation of the buildings to be used as offices. A provision of $2,907,000 has been made, *inter alia*, for the complete renovation and cleaning, including electrical and plumbing upgrades, of a number of buildings and facilities.

16. Requirements for maintenance supplies are estimated at $150,000 for the purchase of building supplies, such as electrical supplies and conventional material needed for repair of rented premises, border posts, checkpoints and civilian police stations.

17. The estimate provides $210,000 for contractual services for routine and preventive maintenance of premises, including cleaning, electricity, air-conditioners, freezers and heating, ventilation and air-conditioning systems maintenance.

18. Requirements for electricity, water, generator fuel and lubricants are estimated at $2,431,800. Generators will be used as back-up power supply for the offices at the regional and district levels, owing to the lack of commercial power supply in areas outside Dili as a result of severe damage to the power distribution system during the outbreak of hostilities.

19. Requirements under construction/prefabricated buildings include the cost of dismantling, transporting and erecting 720 prefabricated units (Kobe House) to be used as transit camps and living quarters for troops at mission headquarters and in the regions/districts ($7,260,000). In addition, dormitory modules and ablution and kitchen units are required for the 240-person rapid-reaction police unit in Dili and the 50-person marine police unit ($2,801,800). Provision is also made for site preparation for transit accommodation for troops and a helicopter landing zone ($365,000) as well as the construction of 10 customs and immigration offices ($1,500,000).

Infrastructure repairs

20. The cost estimates provide for the upgrading, including installation of runway lights and provision of traffic control facilities, of the airports in Dili and Baucau, respectively. In addition, the airstrip in Suai has to be upgraded to allow for the operation of C130 aircraft.

21. Provision is made for repair and upgrade of roads to allow heavier vehicles to operate in East Timor and to ensure that major supply routes are open throughout the year and not blocked by landslides during the rainy season.

Transport operations

22. The cost estimates provide for acquisition of 653 vehicles ($14,806,500). In addition, 535 vehicles will be transferred from the United Nations Assistance Mission in East Timor (UNAMET), bringing the total vehicle establishment to 1,188. Vehicles will need to be rented in Jakarta, Kupang and Darwin until United Nations-owned vehicles are deployed ($180,000). Operating costs in respect of spare parts, repairs and maintenance ($398,400), petrol oil and lubricants ($3,769,600) and insurance are based on the phased deployment of vehicles (610 in December 1999, 810 in January 2000, 1,010 in February 2000 and 1,181 in March 2000). An amount of $350,200 is also provided under workshop equipment.

Air operations

23. The cost estimates provide for the hire of 24 helicopters: 2 heavy capacity, 9 medium utility civilian-pattern, 7 light utility military-pattern and 6 medium utility military-pattern helicopters in accordance with the rates set out in annex II.A. The military-pattern helicopters will be in operation effective 1 February 2000 and deployed under a letter-of-assist arrangement. The civilian-pattern helicopters will be commercially leased. In addition, five fixed-wing aircraft will be required for East Timor: one light utility jet, two medium cargo/passenger aircraft and two heavy cargo aircraft.

24. Aviation fuel and lubricants, painting and positioning costs and liability and war-risk insurance for the 24 helicopters and the 5 fixed-wing aircraft have also been included in the cost estimates. In addition, an air crew subsistence allowance of $20,000 is required for fixed-wing crew when flying outside of the mission area. A provision of $310,000 is also required to cover the costs of airport and navigation services for flights out of East Timor to Jakarta, Kupang and Darwin.

Naval operations

25. A total of four landing craft (heavy) will be required for the delivery of supplies to areas inaccessible by road, of which two will be provided under a letter of assist arrangement ($480,000) and the remaining two rented commercially for 30 days ($120,000).

Communications

26. The UNTAET communications system is based on the establishment of a comprehensive network. The regional offices will be linked up by satellite and extended to districts by terrestrial radio, telephone and microwave links that will provide reliable and transparent connectivity. A radio trunking system is needed for

the military observers and civilian police component and limited services to other select user groups. A basic VHF repeater network will be used for general operations such as administrative support and general logistics.

27. Since almost all existing infrastructure has been destroyed and the work necessary to implement the proper system will require some time to be procured and implemented, the initial systems will be designed around INMARSAT terminals. The communications infrastructure will also be designed to carry the relevant circuits for an extensive Wide Area data network, required for the effective functioning of the mission. Since no commercial back-up system exists, there is also a provision for a HF radio data network that will facilitate emergency back-up as well as data service to some remote locations. Equipment will also be provided to facilitate required radio communications between the UNTAET Air Operations and the UNTAET major base locations. Based on this concept of communications network, UNTAET will be required to procure additional equipment, as specified in annex II.C, which is in addition to equipment handed over by UNAMET.

28. The cost estimates also provide for test and workshop equipment, spare parts and commercial communications.

Other equipment

29. Various items of office furniture, office equipment, electronic data-processing equipment, generators, observation equipment, petrol tanks, water and septic tanks, miscellaneous equipment and field defence equipment (including police and safety equipment) are needed by UNTAET. Detailed information on requirements for those items is presented in annex II.C. Procurement action has been initiated for most of those items against the commitment authority provided by the General Assembly in resolution 54/247.

Supplies and services

30. Requirements for audit services are estimated at $80,000 for audits of UNTAET by the external auditors.

31. Cost estimates for contractual services provide for engineering services to oversee repairs and renovations in the mission, for cleaning of UNTAET premises, and for sewage and garbage removal. Detailed information on requirements for supplies and services is provided in annex II.A.

Air and surface freight

32. Provision is made in the cost estimates to cover the cost of shipments from the Logistics Base and for transport by air and sea freight of contingent-owned equipment.

Other programmes

Estimates: $883,200

Public information programmes

33. Requirements include various items of equipment needed for the Radio and Television Unit, as described in annex II.C, as well as materials and supplies for the Printing Unit and the Radio and Television Unit. Provision is also made under contractual services for the printing of brochures, newsletters, bulletins, stickers, calendars, pamphlets and children's colouring books as well as the translation of special publications and to meet photographic needs.

Staff assessment

34. The amount budgeted under this heading represents the difference between gross and net emoluments, that is, the amount of staff assessment to which the United Nations staff members are subject, in accordance with the Staff Regulations of the United Nations. Staff assessment takes into account a 30 per cent vacancy rate for international staff.

Income from staff assessment

35. The staff assessment requirements provided for in paragraph 34 above have been credited to this item as income from staff assessment and will be credited to the Tax Equalization Fund established by the General Assembly in its resolution 973 A (X) of 15 December 1955. Member States are given credit in the Fund in proportion to their rates of contribution to the UNTAET budget.

Annex II

Cost estimates for the period from 1 December 1999 to 30 June 2000: analysis

A. Standard and mission-specific costs

Description	Average strength	Standard cost	Proposed estimates: Unit or daily cost	Monthly cost	7-month cost	Explanation
			(United States dollars)			
1. Mission subsistence allowance						
East Timor		*	109			Mission subsistence allowance rates became effective November 1999.
Darwin		*	131			
2. Travel costs (one-way)						
Military observers		*	2 500			Average estimated costs inclusive of 45 kg baggage.
Military contingents						
Infantry personnel			900			Average estimated cost of chartered flight.
Support personnel			900			*Idem*.
Civilian police		*	2 500			Average estimated costs inclusive of 45 kg baggage.
Within-mission travel		*				
Military officers		*		15 000		Average estimated monthly requirements.
Civilian police		*		5 000		*Idem*.
3. Military personnel						
Military observers	200	*				
Troops	8 950	*				
4. Troop reimbursement						
(a) Pay and allowance		988		988		
(b) Specialist allowance		291		291		
Infantry		*		10 per cent		Payable for 10 per cent of unit.
Logistic/support		*		25 per cent		Payable for 25 per cent of 1,400 troops providing logistics/support.
5. Clothing and personal equipment allowance		*				
Military observers		200			200	
Military contingents		70		70		Includes ammunition ($5).
Civilian police		200			200	
6. Welfare						
Recreational leave		10.50	10.50			Payable for up to seven days for every 6-month period of service.
Recreational equipment		9.00				
Mail/postage		*				
7. Rations						
Rations		18.50	18.50			Inclusive of bottled water.
Bottled water		*				
Contingency reserve (one month)		*				
8. Daily allowance		1.28	1.28			

Description	Average strength	Proposed estimates: Standard cost	Unit or daily cost	Monthly cost	7-month cost (United States dollars)	Explanation
9. Contingent-owned equipment						
Major equipment					16 306 800	
10. Self-sustainment						Requirements calculation on basis of 4-1/2 months requirements for 8,950 troops.
Catering		25.25		25.25		
Communications VHF/UHF-FM		45.50		45.50		
Telephone		13.00		13.00		
HF communication		15.25		15.25		
Office equipment		21.25		21.25		
Electrical		25.00		25.00		
Minor engineering		14.00		14.00		
Laundry and cleaning		21.25		21.25		
Tentage		20.00		20.00		
Medical Services - level II		55.75		55.75		
Dental		10.00		10.00		
Blood and blood products		13.00		13.00		
General observation		1.05		1.05		
Night observation		23.25		23.25		
Positioning		5.00		5.00		
Field defence stores		30.25		30.25		
Bedding		14.00		14.00		
Furniture		22.00		22.00		
Welfare		5.00		5.00		
11. Death and disability compensation		40 000	40 000			Based on 1 per cent of the total strength of military observers, military contingent and civilian police.
12. Civilian personnel						
Civilian police	1 640					Of which 290 are budgeted under contingents as they are part of formed units.
International staff	1 185					30% vacancy factor applied; 60% mission appointees assumed.
National Professional Officers	13					5% vacancy factor applied.
Local staff	1 892					15% vacancy factor applied.
United Nations Volunteers	486					15% vacancy factor applied.
13. Local staff						
Net salary			*	335.20		Based on salary scale effective 1 February 2000.
14. National Professional staff						
Net salary			*	1 033.75		Based on salary scale effective 1 February 2000.
15. United Nations Volunteers			*	2 150		
16. Hazard pay						
International staff			*	1 000		
National Professional staff			*	364		
Local staff			*	143		
United Nations Volunteers			*	400		

Description	Average strength	Standard cost	Proposed estimates: Unit or daily cost	Monthly cost	7-month cost	Explanation
			(United States dollars)			
17. Rental of premises						
Jakarta Liaison Office			a	4 000		
Logistics rear base with warehouse facilities			a	5 000		
Civilian Police Training Centre, Northern Territory University				10 000		
Small vessel "AMOS W"			a		1 529 100	Rental for two months inclusive of positioning and depositioning costs.
Big vessel "Olympia Barge"			a		6 235 400	Rental for 5.5 months inclusive of positioning and depositioning costs. Excludes estimated rental income from staff members of $1,573,000.
18. Other travel costs			a			
Special Representative and staff to New York, Australia, Portugal and countries in the region					175 200	Additional information is provided in annex I.C.
Deputy Special Representatives to countries in the region					31 200	
Military Adviser					6 400	
Chief Administrative Officer					6 400	
DPKO senior staff					56 700	
Field Administration and Logistics Division staff					52 200	
OIOS					21 900	
Within-mission travel					350 000	
19. Alterations and renovations to premises			a		2 907 000	
20. Maintenance supplies			a	21 430		
			a			
21. Maintenance services			a	30 000		
			a			
22. Utilities				347 400		
23. Vehicles	1 188					
24. Spare parts and maintenance of vehicles		110/550		150		Operating costs are based on phased deployment in respect of proposed vehicle establishment of 1,188.
25. Petrol and lubricants			a	48 600		Based on fuel consumption of 20 litres per vehicle per day at $0.25 per litre.
26. Vehicle insurance			a	13		
27. Helicopters						
Commerical heavy		2				
Commerical medium		6				
Commercial air-mobile		3				
Military light		7				
Military medium		6				
28. Helicopter rental (each)						
Commerical heavy						
Base hour			a	770 000		Cost of 50 base flying hours at $15,400 per hour.
Extra hours			a	12 000		Cost of 50 extra flying hours at $240 per hour.
Commerical medium						
Base hour			a	80 000		Cost of 50 base flying hours at $1,600 per hour.
Extra hours			a	22 500		Cost of 30 extra flying hours at $750 per hour.

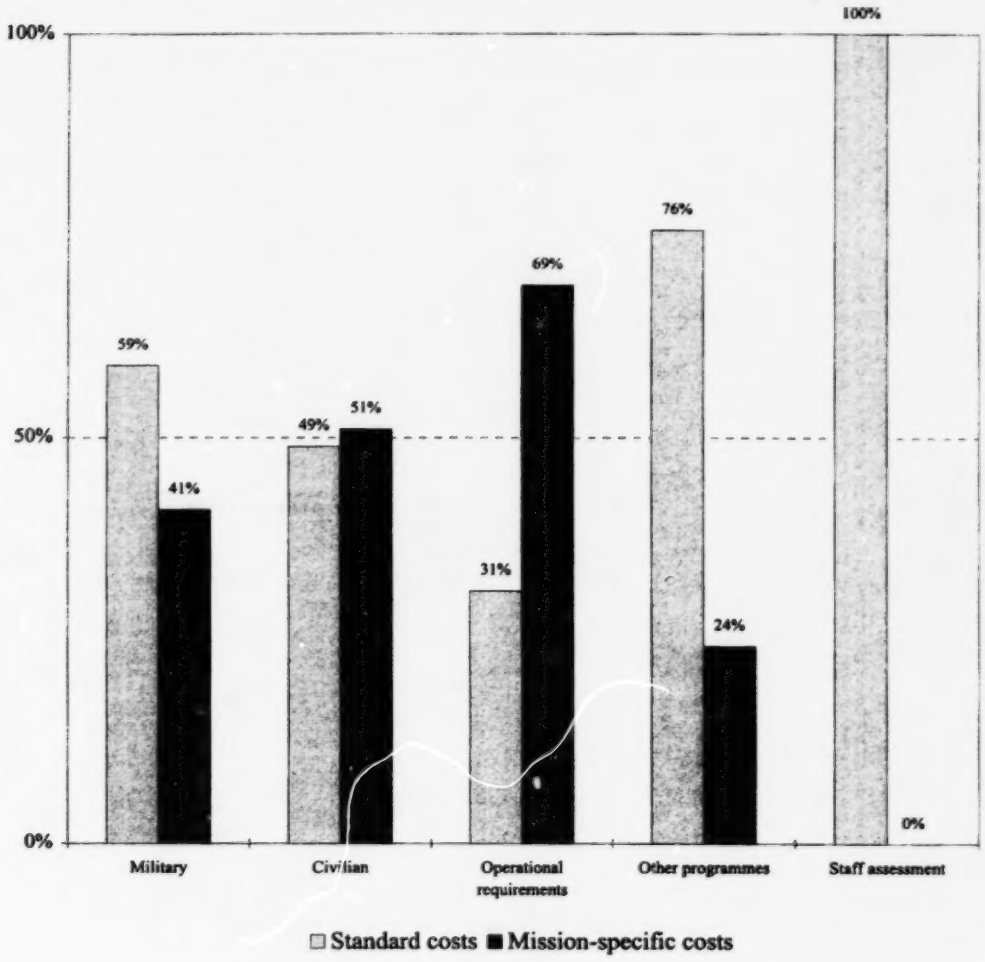
Description	Average strength	Standard cost	Proposed estimates: Unit or daily cost	Monthly cost	7-month cost	Explanation
			(United States dollars)			
Commercial air-mobile medium						
Base hour		•		200 000		Cost of 50 base flying hours at $4,000 per hour.
Extra hours		•		45 000		Cost of 30 extra flying hours at $1,500 per hour.
Military light						
Base hour		•		51 000		Cost of 60 base flying hours at $850 per hour.
Extra hours		•		-		No extra flying hours.
Military medium						
Base hour		•		240 000		Cost of 80 base flying hours at $3,000 per hour.
Extra hours		•		-		No extra flying hours.
29. Helicopter fuel (each)						
Commerical heavy		•		40 800		Based on fuel consumption of 1,700 litres per hour at 0.25 per litre.
Commerical medium		•		17 280		Based on fuel consumption of 900 litres per hour at 0.25 per litre.
Commercial air-mobile		•		17 280		Based on fuel consumption of 900 litres per hour at 0.25 per litre.
Military light		•		10 080		Based on fuel consumption of 700 litres per hour at 0.25 per litre.
Military medium		•		17 280		Based on fuel consumption of 900 litres per hour at 0.25 per litre.
30. Helicopter lubricants (each)						
Commerical heavy		•		4 080		Equavalent to 10 per cent of fuel costs.
Commerical medium		•		1 728		*Idem.*
Commercial air-mobile		•		1 728		*Idem.*
Military light		•		1 008		*Idem.*
Military medium		•		1 728		*Idem.*
31. Positioning costs (each)						
Commerical heavy		•			225 000	
Commerical medium		•			150 000	
Commercial air-mobile		•			150 000	
Military light		•			5 000	
Military medium		•			5 000	
32. Painting/preparation (each)						
Commerical heavy		•			40 000	
Commerical medium		•			5 000	
Commercial air-mobile		•			5 000	
Military light		•			5 000	
Military medium		•			5 000	
33. Helicopter insurance (each)						
Commerical heavy		•			2 650	Third-party liability insurance.
Commerical medium		•			3 330	*Idem.*
Commercial air-mobile		•			3 330	*Idem.*
Military light		•			5 625	*Idem.*
Military medium		•			5 625	*Idem.*
34. Fixed-wing aircraft						
Light utility jet	1					
Medium cargo/Pax Turboprop	2					
Heavy cargo Turboprop	2					
35. Fixed-wing rental (each)						
Light utility jet						
Base hour		•		108 000		Based on 40 base flying hours at $2,700 per hour.
Extra hours		•		31 500		35 extra flying hours at $900 per month.

Description	Average strength	Standard cost	Proposed estimates: Unit or daily cost	Monthly cost	7-month cost	Explanation
			(United States dollars)			
Medium cargo/Pax Turboprop						
Base hour		*		270 000		Based on 60 base flying hours at $4,500 per hour.
Extra hours		*		44 000		Cost of 40 extra flying hours at $1,100 per hour.
Heavy cargo Turboprop						
Base hour		*		375 000		Based on 60 base flying hours at $6,250 per hour.
Extra hours		*		72 000		Cost of 40 extra flying hours at $1,800 per hour.
36. Fixed-wing fuel (each)						
Light utility jet		*		23 400		Fuel consumption of 600 litres per hour at $0.52 per litre.
Medium Cargo/Pax Turboprop		*		98 800		Fuel consumption of 1,900 litres per hour at $0.52 per litre.
Heavy Cargo Turboprop		*		130 000		Fuel consumption of 2,500 litres per hour at $0.52 per litre.
37. Fixed-wing lubricants (each)						
Light utility jet		*		2 340		Based on 10 per cent of fuel costs.
Medium Cargo/Pax Turboprop		*		9 880		*Idem.*
Heavy Cargo Turboprop		*		13 000		*Idem.*
38. Fixed-wing insurance		*			8 000	Liability insurance.
39. Other air operations requirements		*				
Landing fees and ground handling		*		62 000		
40. Naval operations		*			600 000	Rental of 2 heavy landing craft under Letter of Assist for 4 months at $60,000 per month and 2 commercially chartered landing craft at $4,000 per day for 1 month.
41. Communications spare parts and supplies		*		248 843		
42. Commercial communications						
Transponder		*		66 667		
INMARSAT M		*		121 500		
Telephone, postage and pouch		*		44 000		
Mobile telephones		*		30 000		
43. Other equipment spare parts, repairs and maintenance				50 000		
44. External audit		*			80 000	Based on projected requirements of the Board of Auditors.
45. Contractual services						
Cleaning		*		76 542		
Sewage and garbage collection		*		60 000		
Engineering services		*		155 900		
Lease of photocopier		*		71 429		
46. Data-processing services		*				
47. Medical treatment and services		*		134 229		Based on phased deployment of staff.

Description	Average strength	Standard cost	Proposed estimates: Unit or daily cost	Proposed estimates: Monthly cost	Proposed estimates: 7-month cost	Explanation
			(United States dollars)			
48. Claims and adjustments (per person)		*		-		
49. Official hospitality		*		-		
50. Miscellaneous other services		*		10 000		
51. Stationery and office supplies				58 129		
52. Medical supplies		*		42 857		
		*				
53. Sanitation and cleaning materials		*		10 000		
54. Subscriptions		*		286		
55. Electrical supplies		*				
		*				
56. Uniform, flags and decals						
Accoutrements - Military/CIVPOL		35			377 650	Accoutrements for a total of 10,790 military personnel.
Helmets		150			15 000	
Fragmentation jackets		300			30 000	
Uniforms for UN security officers		*	500		50 000	Uniform for 100 security officers at $500 per officer.
		*				
57. Field defence stores		*		71 429		
		*				
58. Operational maps		*	5		50 000	10,000 maps.
59. Quartermaster and general		*				
stores		*		3 242		
60. Training		*		-		
61. Public information programmes						
Materials and supplies		*		12 143		
Contractual services		*		8 571		
Public information production costs				10 000		

*No standard cost exists for this item.

B. Distribution of resources by budgetary cost parameters: standard and mission-specific costs



C. Non-recurrent requirements

(Thousands of United States dollars, unless otherwise indicated)

	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory [a]	Replacement	Additional	Total number of units	Unit cost	Total cost
I. Operational requirements						
1. Premises and accommodation						
(a) Alterations and renovations to premises[a]						
The Governor's Building						400.0
Former TNI HQ for UN Force Command HQ						200.0
The BPG Compound						40.0
The Police Academy						225.0
The Transport Workshop "UN Shop"						60.0
The helicopter crew/pilot accommodation						55.0
The Nepalese Field Hospital in Baucau						40.0
The Australian Field Hospital in Dili						70.0
The New Zealand Field Hospital in Suai						50.0
12 regional offices						600.0
Installation of cooling and ventilation systems, mission-wide						100.0
Upgrade of major premises for fire safety						30.0
Electrical rewiring of premises mission-wide						200.0
Repair of control towers and other facilities in Dili, Baucau, Suai						45.0
Renovation of 60 civilian police stations						90.0
Renovation of Marine Police stations at north and south shore						7.0
Upgrade of army barracks throughout East Timor for UN troops						310.0
Power plant at Governor's house						150.0
Civil Service Academy						115.0
Customs headquarters, Dili						120.0
Subtotal, line 1(a)	-			-	-	**2 907.0**
(b) Construction/Prefabricated buildings						-
Kobe House incl. site, erection and transportation costs	-			720		7 260.0
Subtotal						**7 260.0**
Special Police Unit, Dili and Marine Police Units in Cova Lima and Bobonaro						
Dormitory modules	-	-	184	184	7.200	1 324.8
Ablution units	-	-	18	18	11.000	198.0
100-man kitchen/diners unit	-	-	3	3	84.000	252.0
30-man kitchen/diners unit	-	-	2	2	50.000	100.0
Site preparation and foundation [a]	-	-	-	-	-	160.0
Provision of water storage, water distribution, sewage evacuation, power supply, installation, etc. [a]	-	-	-	-	-	767.0
Subtotal	-	-	**207**	**207**		**2 801.8**
Site preparation for transit accommodation of 200 troops in Dili and Baucau [a]						100.0
Helicopter landing zone, facilities and hardstanding in Dili and Baucau [a]						100.0
Helicopter landing zone, facilities and hardstanding in 11 regional centres [a]						165.0
Subtotal						**365.0**
Construction of 10 customs and immigration stations						1 500.0
Subtotal, line 1 (b)						**11 926.8**
Total, line 1						**14 833.8**
2. Infrastructure repairs [a]						
Upgrading of airstrips						740.0
Upgrading of roads						2 250.0
Total, line 2						**2 990.0**

	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory *	Replacement	Additional	Total number of units	Unit cost	Total cost
3. Transport operations						
(a) Purchase of vehicles						
Automobile, heavy	-	-	2	2	24.000	48.0
4x4, general purpose	447	-	379	826	15.000	5 685.0
4x4, pick-up, double cabin	8	-	62	70	15.000	930.0
Bus, light	71	-	109	180	12.250	1 335.3
Bus, medium	-	-	20	20	35.000	700.0
Bus, van, delivery version	-	-	20	20	12.000	240.0
4x4 ambulance	-	-	4	4	50.001	200.0
Truck, water, 5 ton	2	-	3	5	55.000	165.0
Truck, water, 10 ton	-	-	2	2	70.000	140.0
Truck, fuel, 5 ton	2	-	1	3	60.000	60.0
Truck, fuel, 10 ton	-	-	2	2	75.000	150.0
Truck, cargo, 5 ton	2	-	8	10	40.000	320.0
Truck, cargo, 10 ton	-	-	2	2	60.000	120.0
Truck, recovery, light	2	-	1	3	55.000	55.0
Truck, recovery, medium	-	-	1	1	90.000	90.0
Truck, sewage	-	-	3	3	60.000	180.0
Truck, refrigerator	-	-	4	4	60.000	240.0
Truck, workshop	-	-	1	1	60.000	60.0
Street sweeper	-	-	1	1	100.000	100.0
Truck, garbage compactor	-	-	3	3	150.000	450.0
Crane	-	-	1	1	100.000	100.0
Cherry picker	-	-	1	1	15.000	15.0
Forklift, low mast, 15 ton	-	-	2	2	60.000	120.0
Forklift, low mast, 25 ton	-	-	1	1	75.000	75.0
Forklift, all terrain, 15 ton	-	-	2	2	37.000	74.0
Forklift, medium, 8 ton	-	-	4	4	37.000	148.0
Forklift, light, 3 ton	1	-	5	6	22.000	110.0
Teleporter	-	-	1	1	25.000	25.0
Loaders, airport	-	-	2	2	100.000	200.0
Truck, airport, fire	-	-	2	2	170.000	340.0
Grand power for aircraft	-	-	2	2	100.000	200.0
Tractors, aircraft	-	-	2	2	100.000	200.0
Subtotal	535	-	653	1 188		12 875.3
Freight at 15 per cent						1 931.3
Subtotal, line 3 (a)	**535**	**-**	**653**	**1 188**		**14 806.5**
(b) Workshop equipment						
Vehicle, 2 post hoist	-	-	4	4	8.000	32.0
Vehicle lift, 5 ton, 4 post	-	-	4	4	11.000	44.0
Workshop air compressor	2	-	10	12	0.850	8.5
Trolley jack, 10 ton	2	-	8	10	1.600	12.8
Trolley jack, 5 ton	2	-	6	8	0.900	5.4
Workshop tool kits	6	-	45	51	1.000	45.0
Engine hoist hydraulic	1	-	3	4	0.650	2.0
Workshop bench	2	-	12	14	0.460	5.5
Workshop bench vices	1	-	12	13	0.250	3.0
Workshop bench grinders	2	-	6	8	0.375	2.3
Workshop bench drill	2	-	2	4	0.850	1.7
Axle stand, 3 ton	8	-	100	108	0.085	8.5
Axle stand, 10 ton	10		80	90	0.120	9.6
Steam cleaner	-	-	7	7	2.200	15.4

	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory [a]	Replacement	Additional	Total number of units	Unit cost	Total cost
Cold water power washer	1	-	12	13	1.800	21.6
Arc welding set (electric)	-	-	6	6	1.850	11.1
Welding set (gas)	-	-	2	2	0.425	0.9
Accident repair hydraulic set	-	-	2	2	0.630	1.3
Accident repair tool kit	-	-	12	12	0.450	5.4
Battery charger	2	-	8	10	[illegible]	3.1
Battery charger booster	1	-	6	7	[illegible]	1.7
Alternator tester kit	1	-	5	6	[illegible]0	2.3
Battery load tester	-	-	5	5	0.125	0.6
Headlight alignment set	-	-	3	3	0.320	1.0
Air-conditioner charging system	-	-	2	2	4.500	9.0
Air-conditioner system tester	-	-	4	4	0.240	1.0
Tyre changer, heavy duty	-	-	2	2	11.500	23.0
Tyre changer, medium	1	-	5	6	0.650	3.3
Wheel balancer	1	-	4	5	3.000	12.0
Special workshop tool kit	-	-	5	5	11.500	57.5
Total, line 3	**45.0**	**-**	**382.0**	**427.0**		**350.2**
4. Air operations						
(a) Helicopter operations [a]						
Positioning/depositioning costs						1 865.0
Painting/preparation						190.0
Subtotal						2 055.0
(b) Fixed-wing aircraft [a]						
Positioning/depositioning costs						208.0
Painting/preparation						105.0
Subtotal	-			-	-	313.0
Total, line 4	-			-	-	**2 368.0**
5. Naval operations	-			-	-	-
Total, line 5	-			-	-	-
6. Communications						
(a) *VHF equipment*						
Base station, general	14	-	200	214	1.000	200.0
Mobile radio with antenna	57	-	1 000	1 057	0.600	600.0
Portable radio, general	105	-	2 000	2 105	0.450	900.0
Repeater with antenna	6	-	20	26	2.000	40.0
Ground-to-air base radio with antenna	-	-	5	5	1.700	8.5
Ground-to-air hand-held radio	-	-	25	25	0.800	20.0
Subtotal, line 6 (a)	**182**	**-**	**3 250**	**3 432**		**1 768.5**
(b) *HF equipment*						
Base station	4	-	16	20	8.000	128.0
Mobile ratio with antenna	7	-	33	40	4.000	132.0
Base antenna	3	-	17	20	3.000	51.0
Subtotal, line 6 (b)	**14**	**-**	**66**	**80**		**311.0**
(c) *UHF equipment*						
Base station (trunking)	-	-	80	80	1.500	120.0
Mobile radio (trunking)	-	-	450	450	2.000	900.0
GP hand-held radio	2	-	1 498	1 500	1.500	2 247.0
Trunking link equipment	-	-	1	1	80.000	80.0
Interlinked trunking system	-	-	2	2	2 250.000	4 500.0
Interlinked repeater site	-	-	1	1	60.000	60.0
Trunking documentation/monitoring system	-	-	1	1	100.000	100.0

	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory [a]	Replacement	Additional	Total number of units	Unit cost	Total cost
Subtotal, line 6 (c)	**2**	**-**	**2 033**	**2 035**		**8 007.0**
(d) Satellite equipment						
Earth Station, 3.7 m, C-band	2	-	13	15	120.000	1 560.0
Earth Stations, 7.3 m C-band	1	-	1	2	300.000	300.0
Earth station gateway, 9.3 m	-	-	1	1	300.000	300.0
Expansion of Earth station hub	-	-	1	1	150.000	150.0
Satellite engi neering/integration	-	-	1	1	215.000	215.0
Satellite training and documentation	-	-	1	1	54.000	54.0
Satellite modem/patch panel	3	-	8	11	8.500	68.0
INMARSAT-mini B/M portable terminals	20	-	30	50	20.000	600.0
Terrestrial microwave	2	-	30	32	20.000	600.0
Video conferencing equipment	-	-	2	2	35.000	70.0
Video conferencing (portable)	-	-	2	2	15.000	30.0
Subtotal, line 6 (d)	**28**	**-**	**90**	**118**		**3 947.0**
(e) Telephone equipment						
Exchange, medium	1	-	13	14	50.000	650.0
Exchange, small	8	-	25	33	5.000	125.0
Wireless telephone system	-	-	13	13	20.000	260.0
Telephone set, analog	64	-	2 000	2 064	0.050	100.0
Telephone set, digital	15	-	500	515	0.400	200.0
Wide area switch	-	-	1	1	100.000	100.0
Router equipment	22	-	30	52	8.500	255.0
Wireless telephones	-	-	130	130	0.500	65.0
Plain facsimile	68	-	60	128	1.500	90.0
Secure telephone	-	-	4	4	8.000	32.0
Secure facsimile	2	-	4	6	8.000	32.0
Rural links, 2 channel	4	-	50	54	8.600	430.0
Rural links, 6 channel	-	-	40	40	16.500	660.0
Subtotal, line 6 (e)	**183**	**-**	**2 857**	**3 040**		**2 999.0**
(f) Other equipment						
Battery charger, 12V	39	-	111	150	0.200	22.2
UPS 10 kVA	1	-	9	10	8.000	72.0
UPS 3 kVA	2	-	18	20	5.000	90.0
Tower guyed	1	-	19	20	4.000	76.0
Communication shelter	-	-	10	10	7.000	70.0
Solar panels	26	-	174	200	0.700	121.8
Pump-up mast	3	-	47	50	2.500	117.5
Subtotal	**72**	**-**	**388**	**460**		**569.5**
Total equipment						**17 602.0**
Freight at 15 per cent						**2 640.3**
Subtotal, line 6 (f)						**20 242.3**
(g) Test and workshop equipment						
Frequency counter/power meter	-	-	3	3	8.000	24.0
Analyser, spectrum	3	-	2	5	26.500	53.0
Analyser, communication	1	-	7	8	12.100	84.7
Analyser, digital	-	-	2	2	14.000	28.0
Bench power supply	4	-	10	14	1.500	15.0
Workbench	-	-	10	10	2.000	20.0
Telephone lineman's tool kit	2	-	20	22	1.000	20.0
Technician tool kit and meters	5	-	20	25	1.200	24.0
Specialized tools	-	-	3	3	1.200	3.6
Remote site programming equipment	-	-	15	15	2.500	37.5

	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory [a]	Replacement	Additional	Total number of units	Unit cost	Total cost
Subtotal	15	-	92	107		309.8
Freight at 15 per cent						46.5
Subtotal, line 6 (g)						**356.3**
Total, line 6						**20 598.6**
7. Other equipment						
(a) Office furniture						
Executive office furniture set	-	-	10	10	3.000	30.0
Elementary office furniture set	-	-	2 500	2 500	1.000	2 500.0
Miscellaneous furniture set	-	-	1 400	1 400	0.500	700.0
Subtotal, line 7 (a)	-	-	**3 910**	**3 910**		**3 230.0**
(b) Office equipment						
Combo - copier, fax, printer	-	-	250	250	1.000	250.0
Overhead projector	-	-	20	20	6.000	120.0
Money counting machine	-	-	8	8	4.000	32.0
Shredder, large	-	-	5	5	10.000	50.0
Shredder, medium	-	-	5	5	4.000	20.0
Shredder, small	-	-	5	5	0.500	2.5
Safe, large	-	-	10	10	1.000	10.0
Safe, small	-	-	50	50	0.800	40.0
Subtotal, line 7 (b)	-	-	353	**353**		**524.5**
(c) Electronic data-processing equipment						
Desktop computer with monitor	112	-	1 500	1 612	1.400	2 100.0
Desktop printer	83	-	1 500	1 583	0.450	675.0
Laptop computer	59	-	300	359	2.200	660.0
Laptop printer	1	-	300	301	0.450	135.0
Network printer	2	-	25	27	5.000	125.0
Network scanner	1	-	10	11	5.000	50.0
Workstation scanner	3	-	10	13	1.000	10.0
Uninterupted power supply, small	148	-	1 200	1 348	0.300	360.0
Servers, medium	-	-	40	40	14.100	564.0
ID system	1	-	4	5	18.300	73.2
Routers	7	-	26	33	8.500	221.0
Subtotal, line 7 (c)	417	-	4 915	**5 332**		**4 973.2**
(d) Generators						
Various [b]	-	-	-			
15 kVA	-	-	31	1	8.000	248.0
27 kVA	-	-	12	12	8.600	103.2
50 kVA	-	-	8	8	10.600	84.8
75 kVA	-	-	4	4	14.000	56.0
100 kVA	-	-	2	2	19.400	38.8
225 kVA	-	-	4	4	28.000	112.0
400 kVA	-	-	5	5	50.000	250.0
500 kVA	-	-	9	9	50.000	450.0
Containerized and soundproof generators						
750 kVA				4		400.0
300 kVA				8		400.0
20 kVA				30		285.0
Non-containerized generators						
500 kVA				9		360.0
Subtotal, line 7 (d)	-	-	75	**96**		**2 787.8**
(e) Petrol tank and metering equipment						
Fuel bladder, 10 000 litres	-	-	20	20	4.500	90.0

	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory [a]	Replacement	Additional	Total number of units	Unit cost	Total cost
Fuel pump	-	-	20	20	5.400	108.0
Fuel bladder, 25 000 gallons	-	-	3	3	12.700	38.1
Subtotal	-	-	43	43		236.1
Freight at 15 per cent						35.4
Subtotal, line 7 (e)						**271.5**
(f) Water and septic tanks						
Water tanks	-	-	-	-	-	200.0
Septic tanks	-	-	-	-	-	300.0
Subtotal	-	-	-	-		**500.0**
(g) Observation equipment						
Binoculars	-	-	500	500	0.250	125.0
Night observation device	-	-	300	300	3.000	900.0
Subtotal, line 7 (g)	-	-	**800**	**800**		**1 025.0**
(h) Accommodation equipment						**120.0**
(i) Miscellaneous equipment						
Engineering tools	-	-	-	-	-	50.0
Fire extinguisher, wall-mounted	-	-	1 000	1 000	0.080	80.0
Fire extinguisher	-	-	50	50	2.000	100.0
Fire extinguisher, vehicle type	-	-	2 000	2 000	0.017	34.0
First-aid kit for vehicles	-	-	2 000	2 000	0.050	100.0
Metal detector, walk through	-	-	10	10	4.500	45.0
X-ray machine	-	-	5	5	50.000	250.0
Handguns for security staff	-	-	100	100	0.700	70.0
Subtotal, line 7 (i)	-	-	**5 165**	**5 165**		**729.0**
(j) Refrigeration equipment						
Refrigerator, large	-	-	90	90	0.700	63.0
Refrigerator, small	-	-	500	500	0.100	50.0
Refrigerator/chiller containers	-	-	45	45	35.000	1 575.0
Subtotal, line 7 (j)	-	-	**635**	**635**		**1 688.0**
(k) Medical equipment						**500.0**
Total, line 7						**16 349.0**
Total, category I						**57 489.6**
II. Other programmes						
1. Election-related supplies and services	-		-	-	-	-
Total, line 1						-
2. *Public information programmes*						
(a) Radio UNTAET						
5 kW FM transmitter with antennae	-	-	14	14	8.000	112.0
550 W relays with antennae	-	-	3	3	4.000	12.0
Satellite receivers for radio distribution	-	-	14	14	2.000	28.0
Electrical generators to power remote transmitters	-	-	-	-	-	50.0
Broadcast studio	-	-	1	1	24.000	24.0
Production studio with two editing decks	-	-	1	1	21.000	21.0
Reporters' kit, broadcast-quality DAT recorders, etc.	-	-	-	-	-	5.0
(b) UNTAET TV						
Field reporting kit	-	-	-	-	-	45.0
Studio kit	-	-	-	-	-	37.0
Editing systems	-	-	2	2	28.000	56.0
Associated equipment	-	-	-	-		26.0
Character generator	-	-	-	-	-	14.0
Video duplication equipment	-	-	-	-		6.0

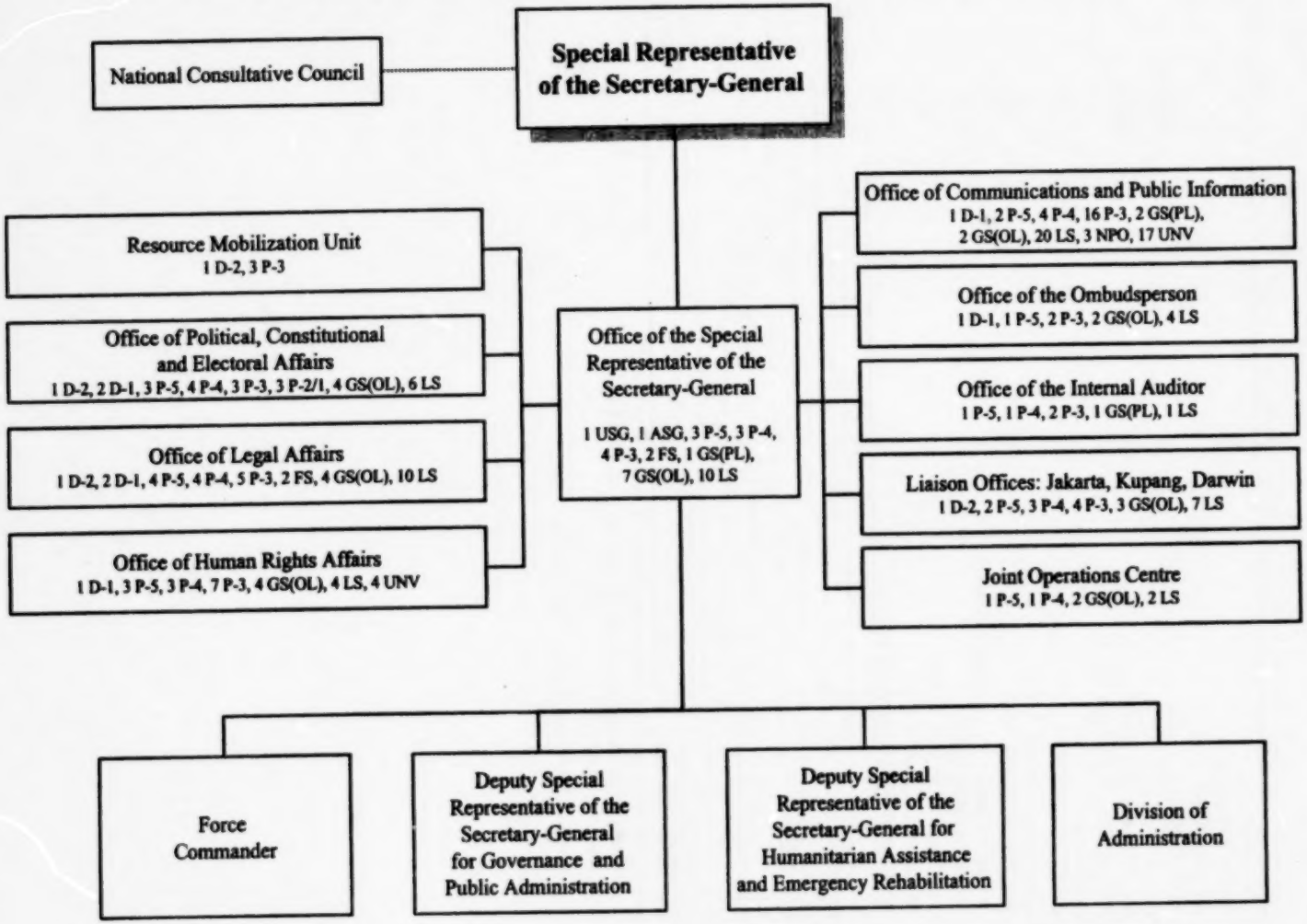
	(1)	(2)	(3)	(4)	(5)	(6) = (4 x 5)
		Proposed units				
	Inventory [a]	Replacement	Additional	Total number of units	Unit cost	Total cost
Mobile VCR/monitor	-	-	60	60	0.500	30.0
(c) Public information programmes						
Desktop publishing workstations	-	-	12	12	2.500	30.0
High resolution flatbed scanner	-	-	2	2	2.500	5.0
Colour laser printer	-	-	2	2	2.500	5.0
Photocopier, high speed, high volume, colour	-	-	1	1	70.000	70.0
Cameras, incl. digital camera and software, etc.	-	-	-	-	-	25.0
Internet workstations	-	-	3	3	2.500	7.5
Colour printers	-	-	3	3	0.600	1.8
Portable public address systems	-	-	13	13	1.000	13.0
Sound system for press briefing room	-	-	1	1	2.000	2.0
Satellite receivers for satellite TV at regional offices	-	-	13	13	2.000	26.0
TV monitors for 13 regional offices	-	-	13	13	0.500	6.5
Tri-standard VCRs for 13 regional offices	-	-	13	13	0.400	5.2
AM/FM/SW radio for 13 regional offices	-	-	13	13	0.200	2.6
Dual cassette deck and cables for recording broadcast	-	-	13	13	0.200	2.6
Total, line 2						**668.2**
Training programmes	-			-	-	-
Total, line 3						-
Mine-clearing programmes					-	-
Total, line 4					-	-
Assistance for disarmament and demobilization	-			-	-	-
Total, line 5	-			-	-	-
Total, category II	-			-	-	**668.2**
Total, categories I-II	-			-	-	**58 157.8**

[a] Inventory reflects items for which purchase orders were issued by 31 August 1999, the cost of which is reflected in the expenditures shown in column (1) of annex I.A or items transferred from surplus stock.

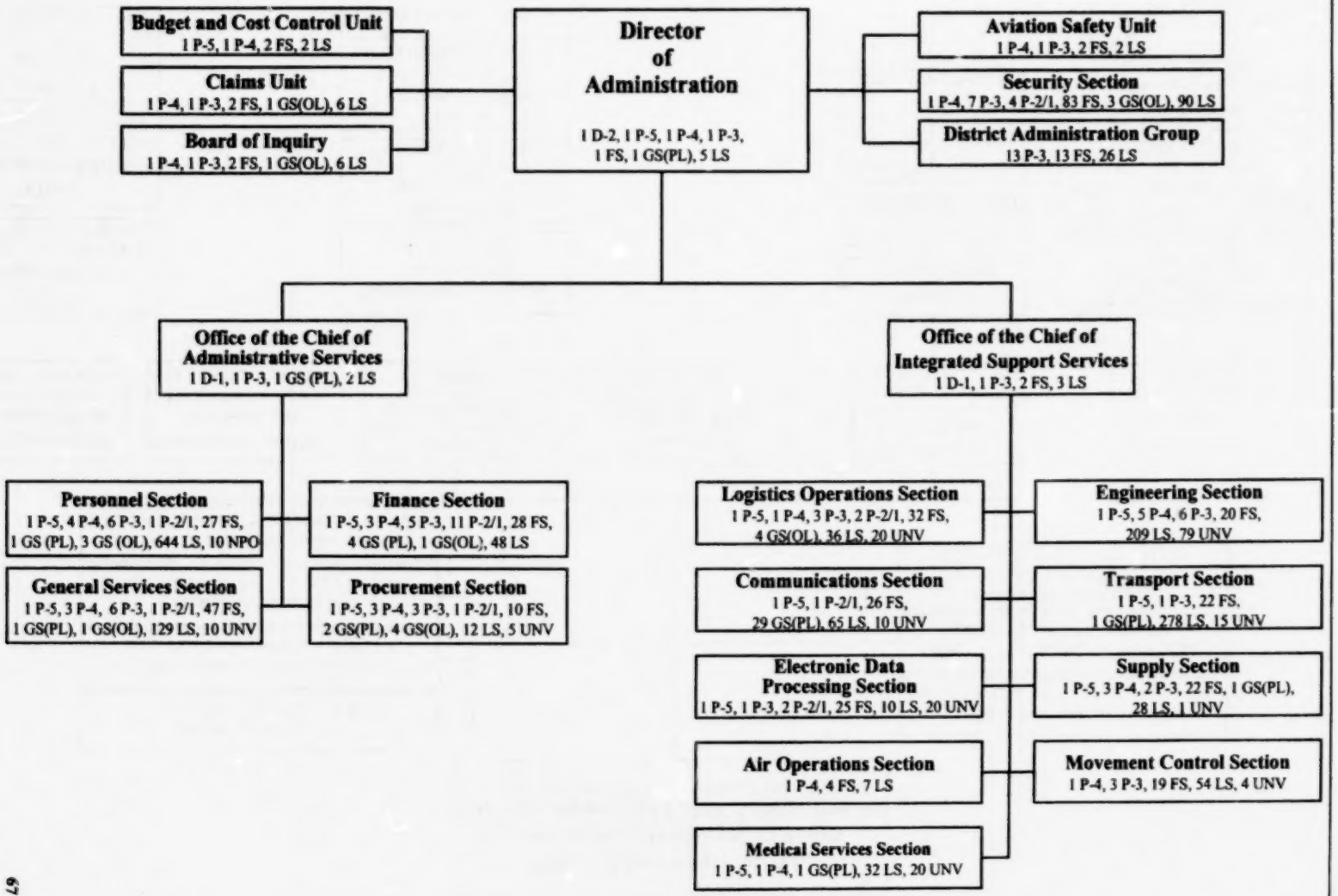
[b] Transferred from the United Nations Logistics Base, Brindisi, surplus stock.

Annex III

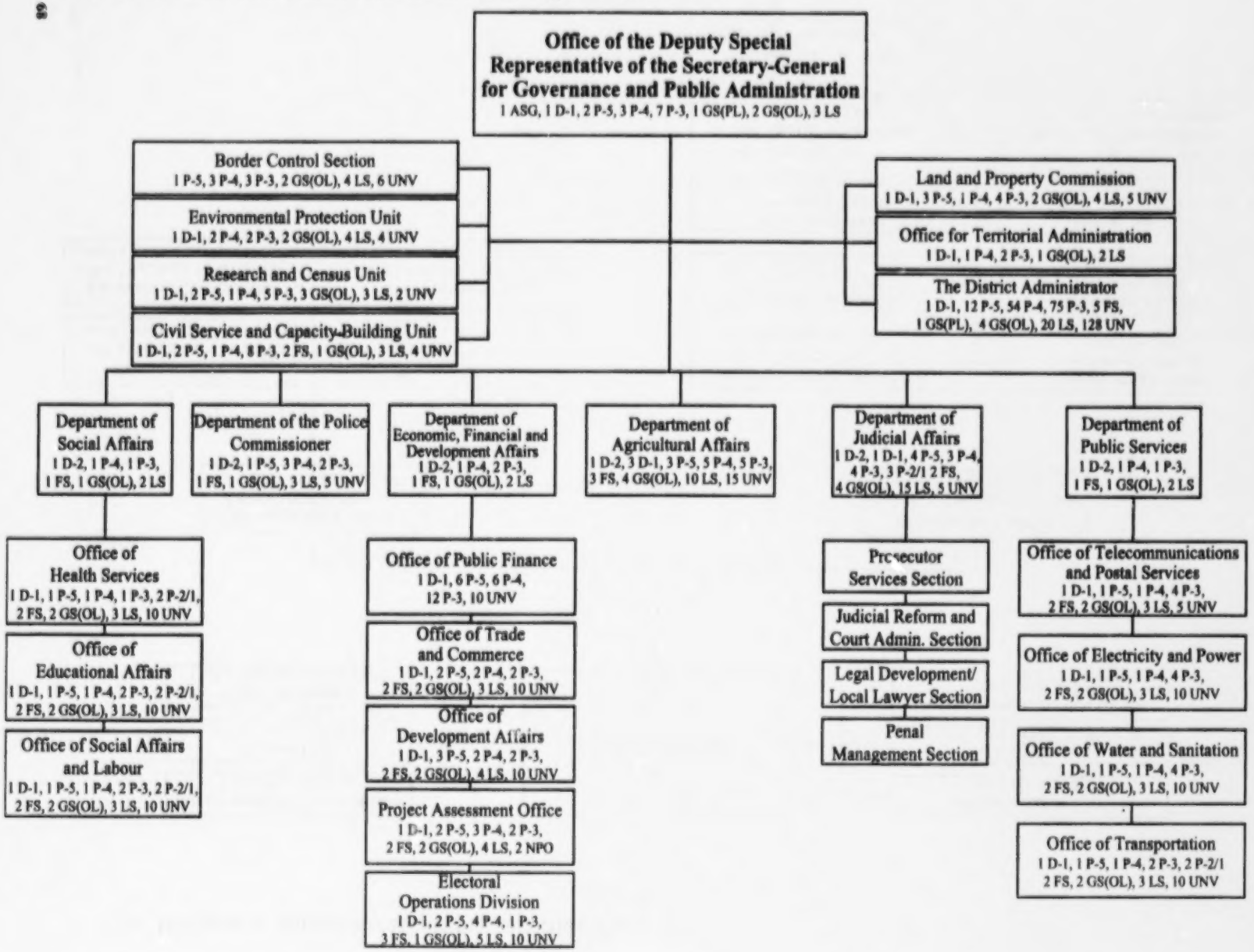
A. Office of the Special Representative of the Secretary-General: organization chart


National Consultative Council
Special Representative of the Secretary-General
Resource Mobilization Unit
1 D-2, 3 P-3
Office of Political, Constitutional and Electoral Affairs
1 D-2, 2 D-1, 3 P-5, 4 P-4, 3 P-3, 3 P-2/1, 4 GS(OL), 6 LS
Office of Legal Affairs
1 D-2, 2 D-1, 4 P-5, 4 P-4, 5 P-3, 2 FS, 4 GS(OL), 10 LS
Office of Human Rights Affairs
1 D-1, 3 P-5, 3 P-4, 7 P-3, 4 GS(OL), 4 LS, 4 UNV
Office of the Special Representative of the Secretary-General
1 USG, 1 ASG, 3 P-5, 3 P-4, 4 P-3, 2 FS, 1 GS(PL), 7 GS(OL), 10 LS
Office of Communications and Public Information
1 D-1, 2 P-5, 4 P-4, 16 P-3, 2 GS(PL), 2 GS(OL), 20 LS, 3 NPO, 17 UNV
Office of the Ombudsperson
1 D-1, 1 P-5, 2 P-3, 2 GS(OL), 4 LS
Office of the Internal Auditor
1 P-5, 1 P-4, 2 P-3, 1 GS(PL), 1 LS
Liaison Offices: Jakarta, Kupang, Darwin
1 D-2, 2 P-5, 3 P-4, 4 P-3, 3 GS(OL), 7 LS
Joint Operations Centre
1 P-5, 1 P-4, 2 GS(OL), 2 LS
Force Commander
Deputy Special Representative of the Secretary-General for Governance and Public Administration
Deputy Special Representative of the Secretary-General for Humanitarian Assistance and Emergency Rehabilitation
Division of Administration

B. Division of Administration: organization chart

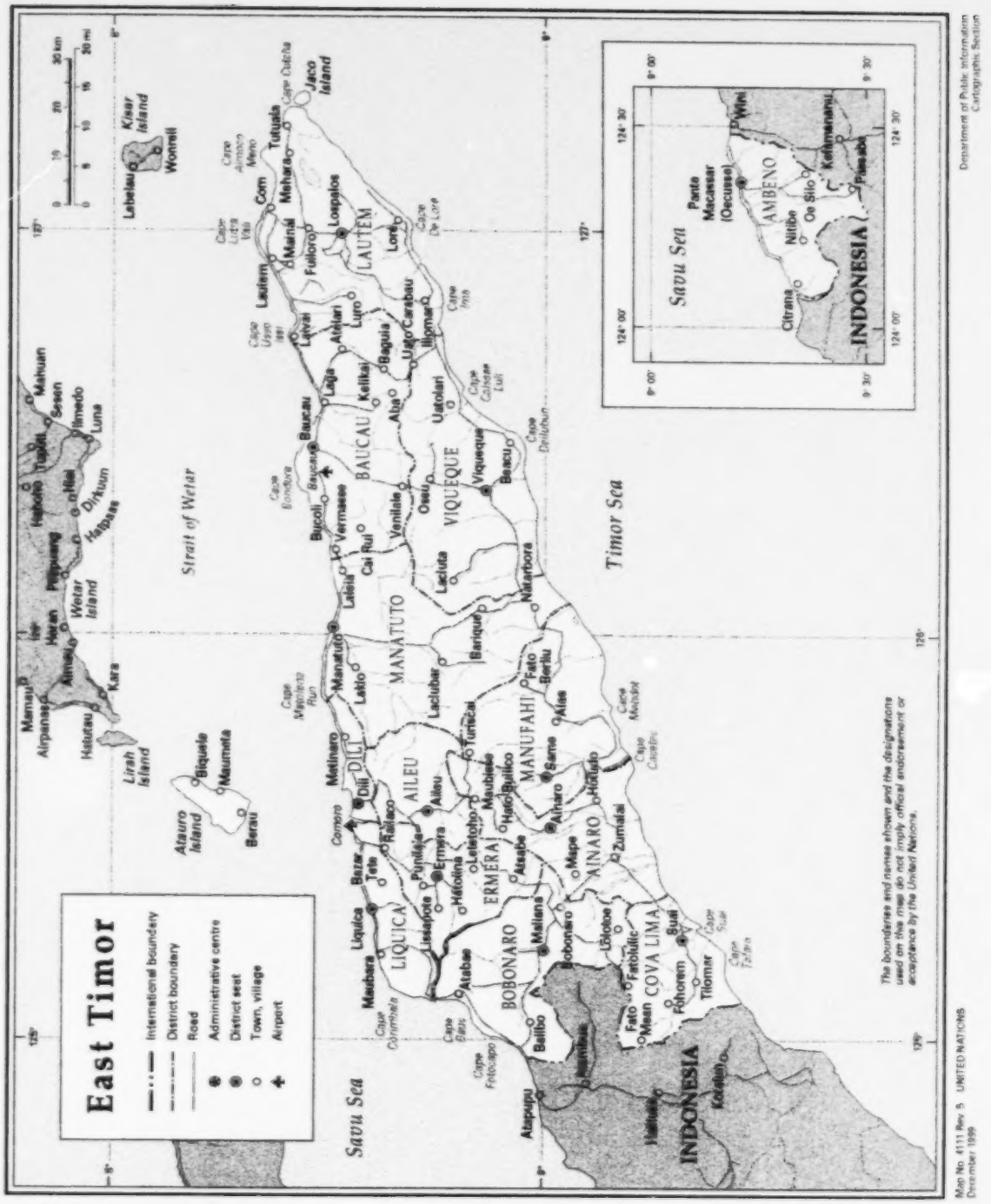

Budget and Cost Control Unit
1 P-5, 1 P-4, 2 FS, 2 LS
Claims Unit
1 P-4, 1 P-3, 2 FS, 1 GS(OL), 6 LS
Board of Inquiry
1 P-4, 1 P-3, 2 FS, 1 GS(OL), 6 LS
Director of Administration
1 D-2, 1 P-5, 1 P-4, 1 P-3, 1 FS, 1 GS(PL), 5 LS
Aviation Safety Unit
1 P-4, 1 P-3, 2 FS, 2 LS
Security Section
1 P-4, 7 P-3, 4 P-2/1, 83 FS, 3 GS(OL), 90 LS
District Administration Group
13 P-3, 13 FS, 26 LS
Office of the Chief of Administrative Services
1 D-1, 1 P-3, 1 GS (PL), 2 LS
Office of the Chief of Integrated Support Services
1 D-1, 1 P-3, 2 FS, 3 LS
Personnel Section
1 P-5, 4 P-4, 6 P-3, 1 P-2/1, 27 FS, 1 GS (PL), 3 GS (OL), 644 LS, 10 NPO
Finance Section
1 P-5, 3 P-4, 5 P-3, 11 P-2/1, 28 FS, 4 GS (PL), 1 GS(OL), 48 LS
General Services Section
1 P-5, 3 P-4, 6 P-3, 1 P-2/1, 47 FS, 1 GS(PL), 1 GS(OL), 129 LS, 10 UNV
Procurement Section
1 P-5, 3 P-4, 3 P-3, 1 P-2/1, 10 FS, 2 GS(PL), 4 GS(OL), 12 LS, 5 UNV
Logistics Operations Section
1 P-5, 1 P-4, 3 P-3, 2 P-2/1, 32 FS, 4 GS(OL), 36 LS, 20 UNV
Engineering Section
1 P-5, 5 P-4, 6 P-3, 20 FS, 209 LS, 79 UNV
Communications Section
1 P-5, 1 P-2/1, 26 FS, 29 GS(PL), 65 LS, 10 UNV
Transport Section
1 P-5, 1 P-3, 22 FS, 1 GS(PL), 278 LS, 15 UNV
Electronic Data Processing Section
1 P-5, 1 P-3, 2 P-2/1, 25 FS, 10 LS, 20 UNV
Supply Section
1 P-5, 3 P-4, 2 P-3, 22 FS, 1 GS(PL), 28 LS, 1 UNV
Air Operations Section
1 P-4, 4 FS, 7 LS
Movement Control Section
1 P-4, 3 P-3, 19 FS, 54 LS, 4 UNV
Medical Services Section
1 P-5, 1 P-4, 1 GS(PL), 32 LS, 20 UNV

C. Governance and Public Administration: organization chart


Office of the Deputy Special Representative of the Secretary-General for Governance and Public Administration
1 ASG, 1 D-1, 2 P-5, 3 P-4, 7 P-3, 1 GS(PL), 2 GS(OL), 3 LS
Border Control Section
1 P-5, 3 P-4, 3 P-3, 2 GS(OL), 4 LS, 6 UNV
Environmental Protection Unit
1 D-1, 2 P-4, 2 P-3, 2 GS(OL), 4 LS, 4 UNV
Research and Census Unit
1 D-1, 2 P-5, 1 P-4, 5 P-3, 3 GS(OL), 3 LS, 2 UNV
Civil Service and Capacity-Building Unit
1 D-1, 2 P-5, 1 P-4, 8 P-3, 2 FS, 1 GS(OL), 3 LS, 4 UNV
Land and Property Commission
1 D-1, 3 P-5, 1 P-4, 4 P-3, 2 GS(OL), 4 LS, 5 UNV
Office for Territorial Administration
1 D-1, 1 P-4, 2 P-3, 1 GS(OL), 2 LS
The District Administrator
1 D-1, 12 P-5, 54 P-4, 75 P-3, 5 FS, 1 GS(PL), 4 GS(OL), 20 LS, 128 UNV
Department of Social Affairs
1 D-2, 1 P-4, 1 P-3, 1 FS, 1 GS(OL), 2 LS
Department of the Police Commissioner
1 D-2, 1 P-5, 3 P-4, 2 P-3, 1 FS, 1 GS(OL), 3 LS, 5 UNV
Department of Economic, Financial and Development Affairs
1 D-2, 1 P-4, 2 P-3, 1 FS, 1 GS(OL), 2 LS
Department of Agricultural Affairs
1 D-2, 3 D-1, 3 P-5, 5 P-4, 5 P-3, 3 FS, 4 GS(OL), 10 LS, 15 UNV
Department of Judicial Affairs
1 D-2, 1 D-1, 4 P-5, 3 P-4, 4 P-3, 3 P-2/1 2 FS, 4 GS(OL), 15 LS, 5 UNV
Department of Public Services
1 D-2, 1 P-4, 1 P-3, 1 FS, 1 GS(OL), 2 LS
Office of Health Services
1 D-1, 1 P-5, 1 P-4, 1 P-3, 2 P-2/1, 2 FS, 2 GS(OL), 3 LS, 10 UNV
Office of Educational Affairs
1 D-1, 1 P-5, 1 P-4, 2 P-3, 2 P-2/1, 2 FS, 2 GS(OL), 3 LS, 10 UNV
Office of Social Affairs and Labour
1 D-1, 1 P-5, 1 P-4, 2 P-3, 2 P-2/1, 2 FS, 2 GS(OL), 3 LS, 10 UNV
Office of Public Finance
1 D-1, 6 P-5, 6 P-4, 12 P-3, 10 UNV
Office of Trade and Commerce
1 D-1, 2 P-5, 2 P-4, 2 P-3, 2 FS, 2 GS(OL), 3 LS, 10 UNV
Office of Development Affairs
1 D-1, 3 P-5, 2 P-4, 2 P-3, 2 FS, 2 GS(OL), 4 LS, 10 UNV
Project Assessment Office
1 D-1, 2 P-5, 3 P-4, 2 P-3, 2 FS, 2 GS(OL), 4 LS, 2 NPO
Electoral Operations Division
1 D-1, 2 P-5, 4 P-4, 1 P-3, 3 FS, 1 GS(OL), 5 LS, 10 UNV
Prosecutor Services Section
Judicial Reform and Court Admin. Section
Legal Development/ Local Lawyer Section
Penal Management Section
Office of Telecommunications and Postal Services
1 D-1, 1 P-5, 1 P-4, 4 P-3, 2 FS, 2 GS(OL), 3 LS, 5 UNV
Office of Electricity and Power
1 D-1, 1 P-5, 1 P-4, 4 P-3, 2 FS, 2 GS(OL), 3 LS, 10 UNV
Office of Water and Sanitation
1 D-1, 1 P-5, 1 P-4, 4 P-3, 2 FS, 2 GS(OL), 3 LS, 10 UNV
Office of Transportation
1 D-1, 1 P-5, 1 P-4, 2 P-3, 2 P-2/1 2 FS, 2 GS(OL), 3 LS, 10 UNV

Annex IV

Map


East Timor
International boundary
District boundary
Road
Administrative centre
District seat
Town, village
Airport
Strait of Wetar
Timor Sea
Savu Sea
INDONESIA
DILI
BAUCAU
LAUTEM
VIQUEQUE
MANATUTO
AILEU
MANUFAHI
ERMERA
LIQUICA
BOBONARO
AINARO
COVA LIMA
AMBENO
Atauro Island
Kisar Island
Wonreli
Jaco Island
Wetar Island
Liran Island
Panta Macassar (Oecusse)
Citrana
Nitibe
Oe Silo
Kefamenanu
Pasabe
Wini
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December 1998
Department of Public Information
Cartographic Section